

ANGIER BOARD OF ALCOHOL CONTROL

AGENDA

April 11, 2024, 6:30 p.m.

ANGIER BOARD ROOM

1. Call to Order  
Prayer –  
Pledge of Allegiance  
In accordance with GS 18B-201, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflicts.  
Does any member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today?
2. Any additions to Agenda
3. Approval of Agenda
4. Consent Agenda
5. Approval of March 21st, 2024 minutes open session only – (closed session minutes will be reviewed in closed session.)
6. Public Comment

Old Business

FINANCE SUB COMMITTEE:

- 1 Update on purchase of plastic pallets/crates for warehouse to use on floor under cases. (Purchase was approved by the board on 2/8/2024)
- 2 Discussion on the Gondola shelving options presented at the February 8<sup>th</sup> meeting.
- 3 New Hot Water Heater installation
- 4 New computer and back system installation
- 5 Discussion of paying the Town a portion of our excess cash to help with local projects – the amount of \$300k was approved.
- 6 Bank Signature card updates – Addition of new board members, removal of former employees etc.

GOVERNANCE SUB COMMITTEE

- 1 Angier ABC Board – Outside Affiliations and disbursements form
- 2 General code of conduct and expectations for ABC Board Members
- 3 CCTV System Upgrade Quotes

PERSONNEL SUB COMMITTEE

- 1 AED Unit and CPR Training
- 2 Posting General Manager Position, vetting candidates and conducting interviews.
- 3 Personnel Manual – Final Version should be ready by April 2024
- 4 New and existing employee training – setting expectations.

New Business

FINANCE SUB COMMITTEE

- a. FYTD financials and current forecasted profit margin for the prior fiscal qtr.
- b. Discussion of physical inventory count for warehouse as well as internal audit of books by NC ABC (standard quarterly audit) at the end of this month March 31st is a Sunday
- c. Discussion on preparation for presentation to the Town Commissioners at Qtr. End with Statement of Financial Position for the ABC Store per statute
- d. 2024/2025 Budget status – will you require help in preparation – what is target date for Board review

Comments from Board

The Board will briefly recess and reconvene in closed session to conduct some private personnel discussions.

Meeting Adjournment.

Attachments

General Manager Job Description and finalist list

March 21st, 2024 - Open Session Minutes

March 21st, 2024 - Closed Session Minutes

Bank Balances as of meeting time.