



# *Town of Angier Annual Board Retreat Agenda*

**Friday, April 11, 2024**

**9:00 AM to 3:00 PM**

Location: 28 N Raleigh Street, Angier, NC 27501

**The Board of Commissioners, Town Manager, and Department Heads will participate in a leadership retreat.**

## **Board of Commissioners**

Mayor Bob Jusnes

Mayor Pro-tem Sheveil Harmon

Commissioner Jim Kazakavage

Commissioner Loru Hawley

Commissioner Ashley Strickland

## **Staff**

Elizabeth Krige, Town Manager

Veronica Hardaway, Town Clerk/HR Director

Samantha Sleeter, Finance Director

Jeff Jones, Planning Director

Lee Thompson, Chief of Police

Jimmy Cook, Project Manager

Brandon Johnson, Interim Public Works Director

Derek McLean, Parks & Rec Director

Crissy Porter, Community Develop. Coordinator

**Arrival 8:45am**

**Begin Discussions 9am**

- |  |               |
|--|---------------|
| 1. Call to Order                                 | Mayor Jusnes  |
| 2. Telics Contract for ROW Acquisition           | Jimmy         |
| 3. Mitigation Measures #1 & #2, Grant Resolution | Jimmy         |
| 4. Downtown Visioning Plan                       | Elizabeth     |
| 5. Potential Downtown Projects                   | Crissy        |
| 6. Overview of Revenues, Fund Balance            | Elizabeth     |
| 7. Harnett County Grant \$50,000                 | Elizabeth     |
| 8. Streets, Water/Sewer                          | Jimmy/Brandon |

**\*\*Break for Lunch\*\***

- |                                    |          |
|------------------------------------|----------|
| 9. Police                          | Lee      |
| 10. Parks                          | Derek    |
| 11. Planning, Zoning & Inspections | Jeff     |
| • Minimum Housing                  | Shannon  |
| 12. Finance                        | Samantha |

ITEM #2





DATE: March 14, 2024  
TO: Elizabeth Krige, Town Manager  
Town of Angier  
55 N. Broad Street, PO Box 278  
Angier, NC 27501  
FROM: J. Taylor Keith, Senior Manager  
TELICS Right of Way Services  
2540 Mill Street  
Winterville, NC 28590  
PROJECT: Town of Angier EB-6020 Junny Road Sidewalk Extension  
Request for Scope of Services – Acquisition Fee (Estimated 30 parcels)

Fee Schedule		
Description	Unit Fee	Total Fee
Fee Simple and/or Temporary/Permanent Easement Acquisition (30 parcels)	\$3,500 / parcel	\$105,000
Right of Way Claim Report (30 parcels)	Included in price above	Included in price above
*Full Narrative Appraisal (if needed))	\$3,900 / parcel	*
*Right of Way Transmittal Summary (if needed)	\$2,850 / parcel	*
<b>Total Fee Estimate</b>		<b>\$105,000</b>

\*Appraisals will only be billed if required and will be billed for actual type of report needed.

For the above quoted prices TELICS will provide professional services to acquire real property to accommodate the proposed improvements as shown on the client furnished engineered drawings consistent with the following:

#### **Scope of Work:**

- TELICS will provide an estimate of value for each parcel at the direction of the Town. All settlements shall be attempted with a Right of Way Claim Report if the estimated value is under \$10,000. Should settlement not be reached using a Right of Way Claim Report, a Right of Way Transmittal Summary or Narrative Appraisal will be requested if approved by the Town. If the estimated value of the easement area is above \$10,000, an appraisal will be used to determine the offer.
- Upon receipt of project plans, exhibits/plats and any required forms or instruments of conveyance to be signed (if signatures are to be obtained prior to Town closing) from Client/Town, TELICS will begin initial outreach efforts. As part of our initial outreach efforts, we will deliver an introductory letter, provide a copy of the plan sheet, and share a color-coded exhibit with each owner of record. Additionally, we will be responsive and provide any additional information requested by the property owner, aiming to facilitate our efforts in securing a satisfactory negotiated settlement.
- Contact each owner of record and follow up within 7-10 days of intro packet delivery by letter, phone, or in-person.



- TELICS agent will make a written offer and secure all required signatures on Town provided forms and documents. Maintain file notes of each conversation and/or contact attempt. All negotiated settlements must comply with the Town-approved budget.
- Special provisions, agreements, or negotiated settlements exceeding the budget must be documented in writing and will be subject to approval by the Town.
- TELICS will make a good faith attempt to meet with all local property owners. Out-of-town property owners will be given the opportunity to attend a site meeting.
- Any required Claim Reports and Appraisals will be provided by TELICS and will be submitted to the client and/or NCDOT electronically for review prior to making an offer to the property owner.
- All Appraisal Reviews will be handled by NCDOT.
- Prepare and maintain a complete paper Parcel File for each settlement containing a copy of the Easement Agreement, contact letters, e-mails, contact information, negotiation diary explaining any issues, exceptions, or unsuccessful attempts to contact the owner of record and any other related documentation.
- Upon completion of satisfactory negotiations and acceptance of the negotiated settlement, inform the owner of record about the closing procedure and disbursement of money by the Town.
- Town will prepare (through staff or contract attorney) all instruments of conveyance, title opinions, record documents and coordinate closings.
- Payment requests for Easements shall be prepared and submitted to the Town.
- Once approved, the original easement agreement shall be recorded at the local register of deeds by the Town.
- In the event a settlement cannot be reached with a property owner, TELICS will assist the Town in preparation of condemnation packet to be submitted to local government.
- Submit the paper Parcel File including all required documentation to the client's agent after a negotiated settlement has been reached and documents recorded.
- Negotiation fees include Project Manager participation in up to 26 bi-weekly project update meetings/calls (up to 1 hour in duration) with Client/Town as requested. Should there be a need for additional meetings, TELICS will bill based on hourly rates.
- Project Manager and Agents will provide email updates as requested by the Client/Town.
- All invoices to the Town will include a status report.

**TOWN OF ANGIER**

**TELECOMMUNICATION & INDUSTRIAL  
CONSULTING SERVICES CORPORATION**

By: \_\_\_\_\_

Signature

Elizabeth Krige, Town Manager

Date: \_\_\_\_\_

By: \_\_\_\_\_

Signature

J. Taylor Keith, Senior Manager

Date: 3/14/2024

ITEM #3



## Town of Angier

[www.angier.org](http://www.angier.org)

Robert M. Jusnes, Sr.  
Mayor

Elizabeth Krige  
Town Manager

Veronica Hardaway  
Town Clerk

**Resolution No.:** R006-2024  
**Date Submitted:** April 11, 2024  
**Date Adopted:** April 11, 2024

### RESOLUTION BY GOVERNING BODY OF APPLICANT

**WHEREAS**, the Town of Angier, NC has need for and intends to construct, plan for, or conduct a study in a project described as Southwest Drainage Basin Mitigation Measure #1 and Mitigation Measure #2, and

**WHEREAS**, the Town of Angier, NC intends to request State loan and/or grant assistance for the project,

**NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE TOWN OF ANGIER, NC:**

That Town of Angier, NC, the Applicant, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the Applicant will provide for efficient operation and maintenance of the project on completion of construction thereof.

That the Applicant will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the Applicant agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Town of Angier, NC to make a scheduled repayment of the loan, to withhold from the Town of Angier, NC any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

If applying for a regional project, that the Applicant will partner and work with other units of local government or utilities in conducting the project, including (not applicable).

That Elizabeth Krige, Town Manager, the Authorized Representative and successors so titled, is hereby authorized to execute and file an application on behalf of the Applicant with the State of North Carolina for a loan and/or grant to aid in the study of or construction of the project described above.

That the Authorized Representative, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.



## Town of Angier

[www.angier.org](http://www.angier.org)

Robert M. Jusnes, Sr.  
Mayor

Elizabeth Krige  
Town Manager

Veronica Hardaway  
Town Clerk

That the Applicant has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, ordinances, and funding conditions applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 11<sup>th</sup> day of April, 2024.

\_\_\_\_\_  
Robert M. Jusnes, Mayor

ATTEST:

\_\_\_\_\_  
Veronica Hardaway, Town Clerk

### **FORM FOR CERTIFICATION BY THE RECORDING OFFICER**

The undersigned duly qualified and acting **Town Clerk** of the **Town of Angier, NC** does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the **Town Board of Commissioners** duly held on the **11th day of April 2024**; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this **11th day of April, 2024**.

\_\_\_\_\_  
(Signature of Recording Officer)

**Town Clerk**

\_\_\_\_\_  
(Title of Recording Officer)

*Note: an Attestation by the Clerk/Recording Officer may be used in lieu of the Form for Certification by the Recording Officer.*

ITEM #4

# Angier Downtown Vision Plan: Overview & Update

**Project Investigator: Celen Pasalar, PhD**

Associate Professor in Landscape Architecture and Environmental Planning

**Research Assistant: Yanhua Lu**

PhD in Design Candidate

April 11, 2024



# Table of Contents

- Project Overview
- Public Input & Findings
- Existing Conditions & Analysis
- Vision Plan
- Design/Planning Recommendations



# Project Overview

# Project Overview

This vision serves as a framework to guide future transformation of downtown Angier. It presents strategies to create vibrant, safe, walkable, and healthy places.

- Provide people-centric approach
- Create vibrant public spaces to encourage diversity of activities and programming
- Celebrate the unique character of Downtown Angier
- Create an authentic sense of place and create better connections between lively destinations.



Angier Takes C.A.R.E.

# Public Input & Findings

# Process (June 2021 - February 2022)

- Online Survey (707 responses)
- Public Engagement at Local Events (40+ participants)
- Community Workshop

## Goals for Community Input

- Define downtown boundaries & gateways
- Identify downtown needs & amenities
- Establish character & identity
- Enhance streets & parking



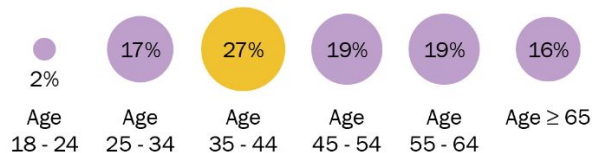
Public Outreach at the Crepe Myrtle Festival  
Sep 11, 2021

# Survey Participants - Demographics (n=707)

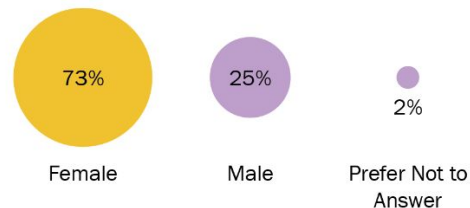
38% of respondents have lived in Angier for 10 years or more.



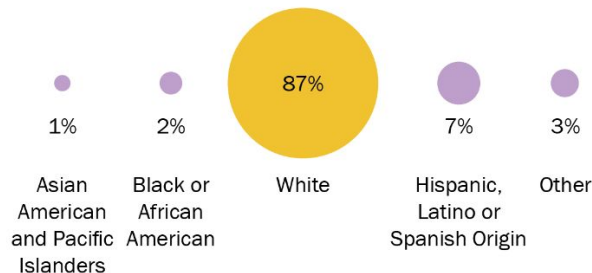
27% of the respondents are between age 35 to age 44.



73% of respondents identify as female.

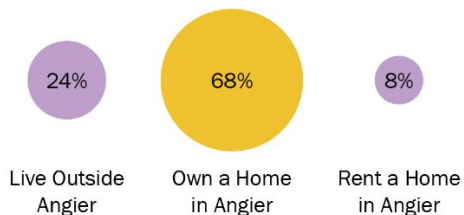


87% of the respondents are white.



## Survey Participants - Demographics (n=707)

**68% of respondents own a home in Angier.**



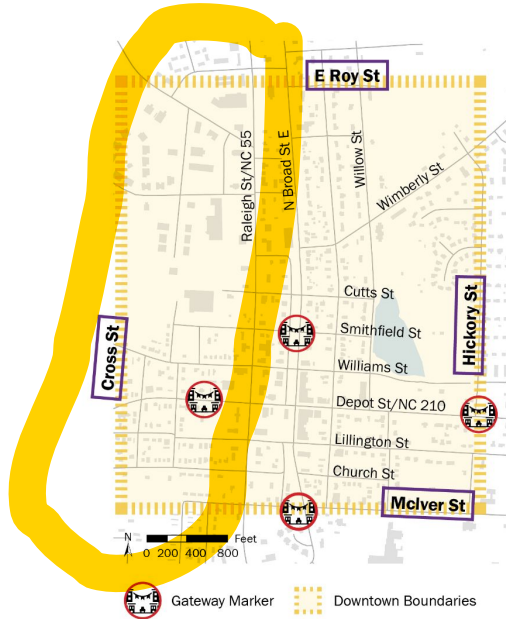
### In relation to downtown Angier...

- 20% of the participants live in downtown Angier
- 10% work in downtown Angier
- 5% own a business in downtown Angier
- 92% are visitor or customer of downtown Angier
- 6% have not visited downtown Angier

The occupation of participants is diverse, 22% of them are retired, 15% are business owner, 12% are homemaker, ...



# Boundaries of Downtown Angier



Which two streets represent the boundary of **Downtown Angier**? (n = 428)

North	South
42% <b>E Roy St</b>	47% <b>Mclver St</b>
26% Wimberly St	19% Lillington St
11% Williams St	13% Depot St/NC 210
East	West
40% <b>Cross St</b>	54% <b>Hickory St</b>
27% Raleigh St/NC 55	19% N Willow St
18% Park St	11% Dunn St

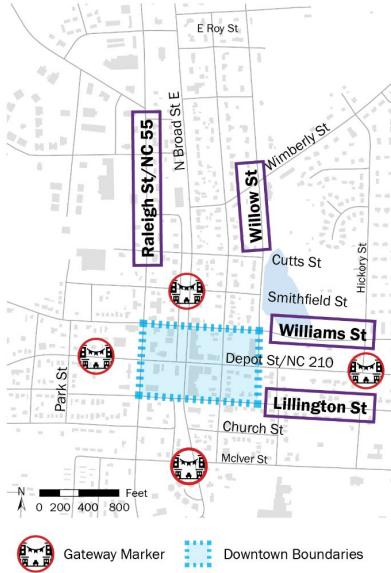
The downtown area and its boundaries were identified as:

Between **E Roy St** on the north side and **Mclver St** on the south side;

Between **Cross St** on the west side and **Hickory St** on the east side.

This plan designates downtown as including areas across 55.

# Boundaries of Business Core



Which two streets represent the **business core** of Downtown Angier? (n = 386)

North	South
36% <b>Williams St</b>	39% <b>Lillington St</b>
17% E Roy St	25% Depot St/NC 210
16% Wimberly St	21% McIver St
East	West
36% <b>Raleigh St/NC 55</b>	37% <b>N Willow St</b>
33% Broad St	21% Dunn St
28% Park St	14% Hickory St

The boundaries of business core were identified as:

Between **Williams St** on the north side and **Lillington St** on the south side;

Between **NC 55** on the west side and **Willow St** on the east side.



# Current Experiences in Downtown

The **level of frequency** that respondents visit downtown Angier. (n = 569)

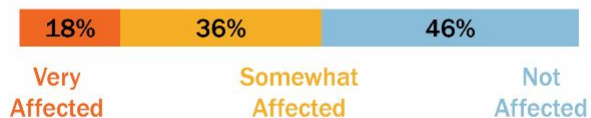


The **level of frequency** that respondents visit downtown for the following activities. (n = 695)

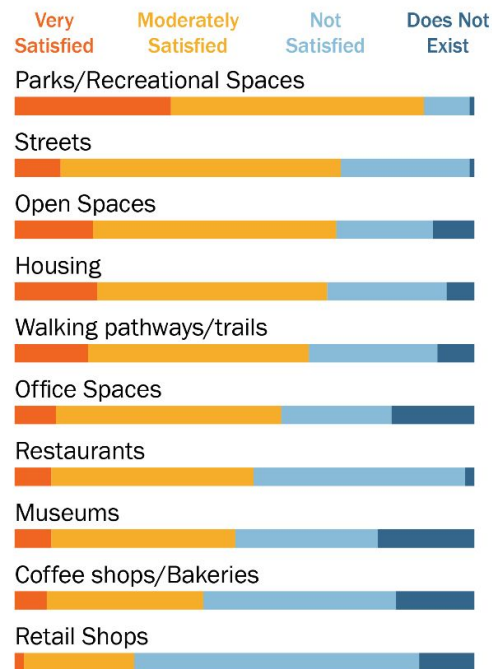


# Current Experiences in Downtown

**54% of the respondents** think the pandemic affected their frequency of visiting downtown. (n = 567)



The **level of satisfaction** that respondents visit downtown for the following activities. (n = 600)



# Identifying Downtown Needs & Amenities

What do you **love the most** about downtown?

(n = 537)

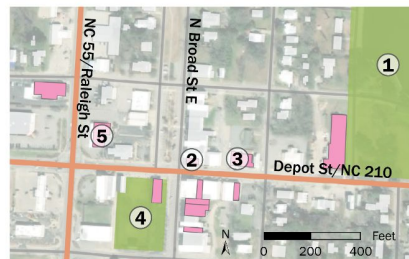
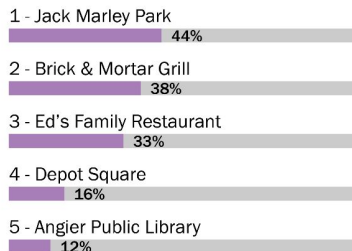


What do you **dislike the most** about downtown?

(n = 550)



What are your **top three favorite places** in Downtown Angier? (n = 417)



# Identifying Downtown Needs & Amenities

In the downtown area, I would like to **see more .....**  
(n = 507)



In the downtown area, I would like to **see less .....**  
(n = 404)

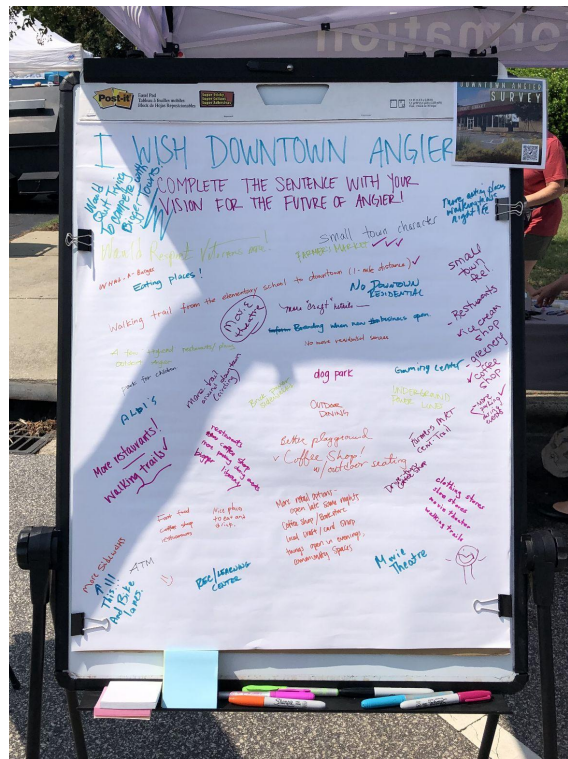
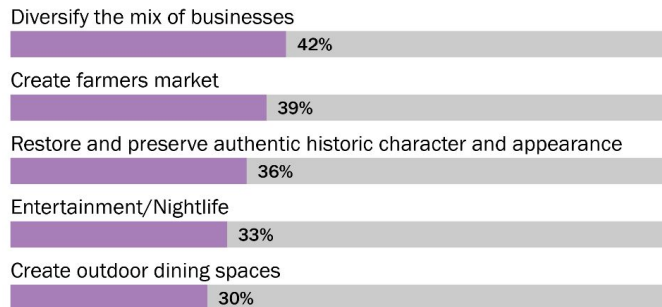


# Identifying Downtown Needs & Amenities

The **top three priorities** for Downtown Angier. (n = 442)

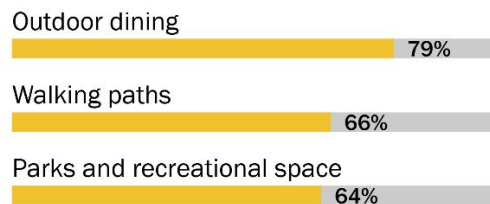


The top 5 elements that are the **most critical** to improve Downtown Angier. (n = 585)

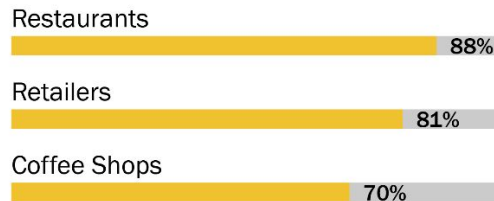


# Identifying Downtown Needs & Amenities

The top 3 **amenity types** people wish to see more of in Downtown Angier. (n = 386)



The top 3 **business types** people wish to see more of in Downtown Angier. (n = 393)

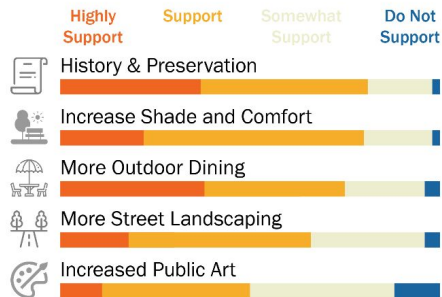


Preferred locations of different types or uses of spaces and amenities. (n = 27)



# Establishing Character & Identity

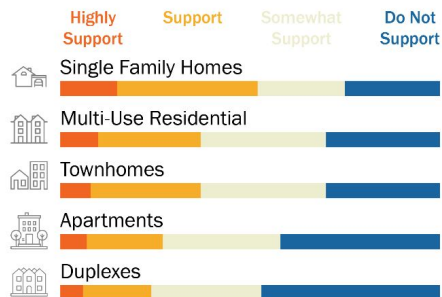
The **level of support** for the following design and appearance enhancements. (n = 424)



The **level of support** for the following downtown public spaces ideas. (n = 427)



The **level of support** for the following approaches to increase downtown housing opportunities. (n = 424)



The **level of importance** that respondents think of these walking environment elements. (n = 428)





# Establishing Character & Identity

The two images that best represent the types of ..... participants want to see in downtown Angier.

## Storefront and Street Relationships (n = 389)



This image was chosen by **79% of the participants** as one of the images that best represent the types of storefront and street relationships they want to see in downtown Angier.



This image was chosen by **35% of the participants** as one of the images that best represent the types of storefront and street relationships they want to see in downtown Angier.

## Open spaces (n = 394)



This image was chosen by **77% of the participants** as one of the images that best represent the types of open spaces they want to see in downtown Angier.



This image was chosen by **31% of the participants** as one of the images that best represent the types of open spaces they want to see in downtown Angier.



# Establishing Character & Identity

The two images that best represent the types of ..... participants want to see in downtown Angier.

## Residential Buildings (n = 383)



This image was chosen by **58% of the participants** as one of the images that best represent the types of residential buildings they want to see in downtown Angier.



This image was chosen by **41% of the participants** as one of the images that best represent the types of residential buildings they want to see in downtown Angier.

## Pedestrian Paths (n = 383)



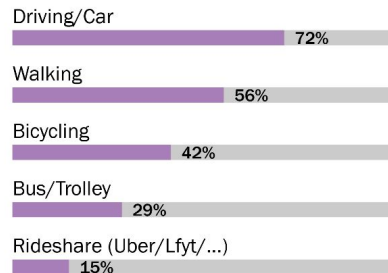
This image was chosen by **58% of the participants** as one of the images that best represent the types of pedestrian paths they want to see in downtown Angier.



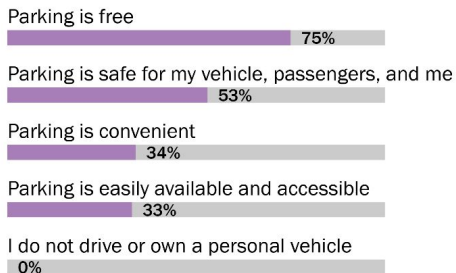
This image was chosen by **41% of the participants** as one of the images that best represent the types of pedestrian paths they want to see in downtown Angier.

# Enhancing Streets & Parking

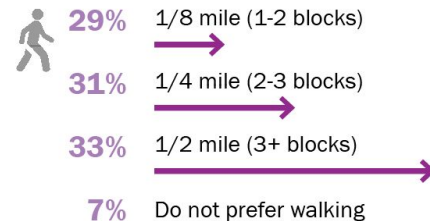
**Alternative transportation modes** respondents would be willing to use to get to downtown Angier.  
(n = 433)



The **top two most important characteristics** to the participants when parking in Downtown Angier.  
(n = 445)



When visiting downtown, participants are willing to **walk** \_\_\_\_ (in distance) to get to the destination after parking their cars. (n = 448)



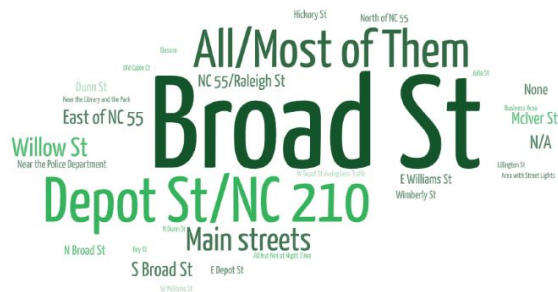
55% of the participants think there is **not enough parking** in downtown Angier. (n = 450)



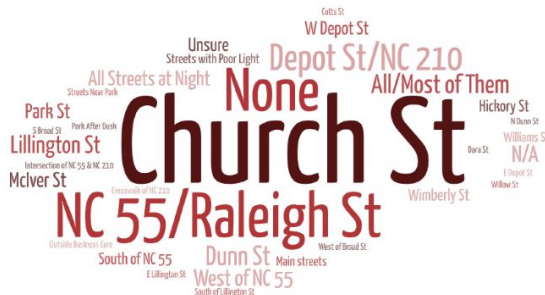
77% of the participants think it is **easy parking** in downtown Angier. (n = 446)



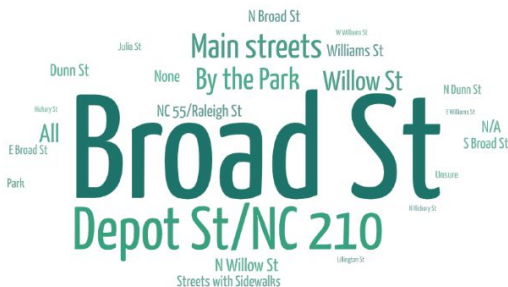
Which street(s) do you **feel safe** when walking in Downtown Angier? (n = 252)



Which street(s) do you **feel unsafe** when walking in Downtown Angier? (n = 214)



Which street(s) do you think is **enjoyable to walk on** in downtown Angier? (n = 224)



which street(s) is **not enjoyable to walk on** in downtown Angier? (n = 173)



# Existing Conditions & Analysis

# Overview of Angier, NC (2020 Census Data)

**5,265**

Total Population

**39.6**

Median Age



Average  
Household Size

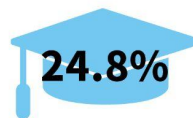


Median Household  
Income\*

\* \$60,516 in North Carolina



Persons in Poverty

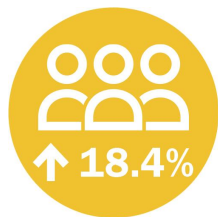


Higher Education\*  
Population Percentage

\* Higher education considers people who have received a Bachelor's, Graduate, or Professional degree.

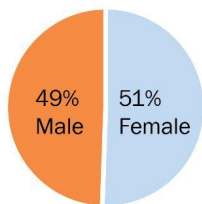
# Demographics

## Population Growth (2010 - 2020)

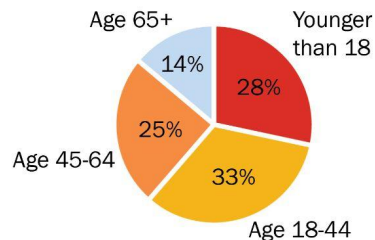


From 2010 to 2020, the population in Angier has increased by 18.4%. The total number of households has also increased by 19.3%.

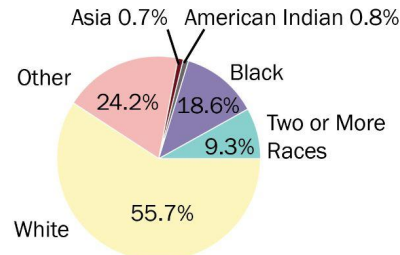
## Population by Age, Race/Ethnicity, and Gender (2020)



Population by Gender



Population by Age



Population by Race/Ethnicity

# Town Development (1910 - present)



**Broad Street**



1960s



2021

**Railroad**



The railroad runs in downtown (1960s)



The railroad track was removed, and the site has been transformed into open space and parking (2021)

**Angier Train Station**



Angier Station after the rail track was removed (1980s)



The old Angier Station is now the Angier Museum (2021)

**Trestle**



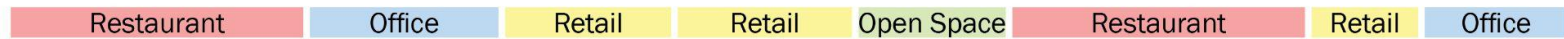
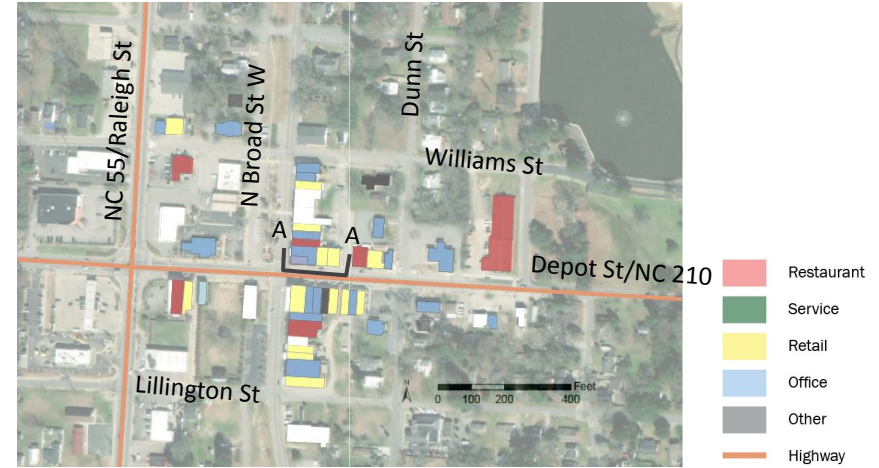
Trestle at the south end of Broad Street (1930s)



The trestle and surrounding structure has been removed, and houses and communities were built (2021)



# Land Use & Business Types



Depot St Section A-A



# Town-Owned Properties & Open Spaces



① Jack Marley Park



② Centennial Trail



③ Town Hall



④ Angier Public Library



⑤ Depot Square



⑥ Vacant Lot



# Sidewalk Conditions

Centennial trail leads to a parking lot instead of a sidewalk

Lack of traffic signal for pedestrians

Lack of signage and infrastructure that warns vehicles to stop for pedestrians

Sidewalk is too narrow to accommodate walking, outdoor dining, and social functions altogether.



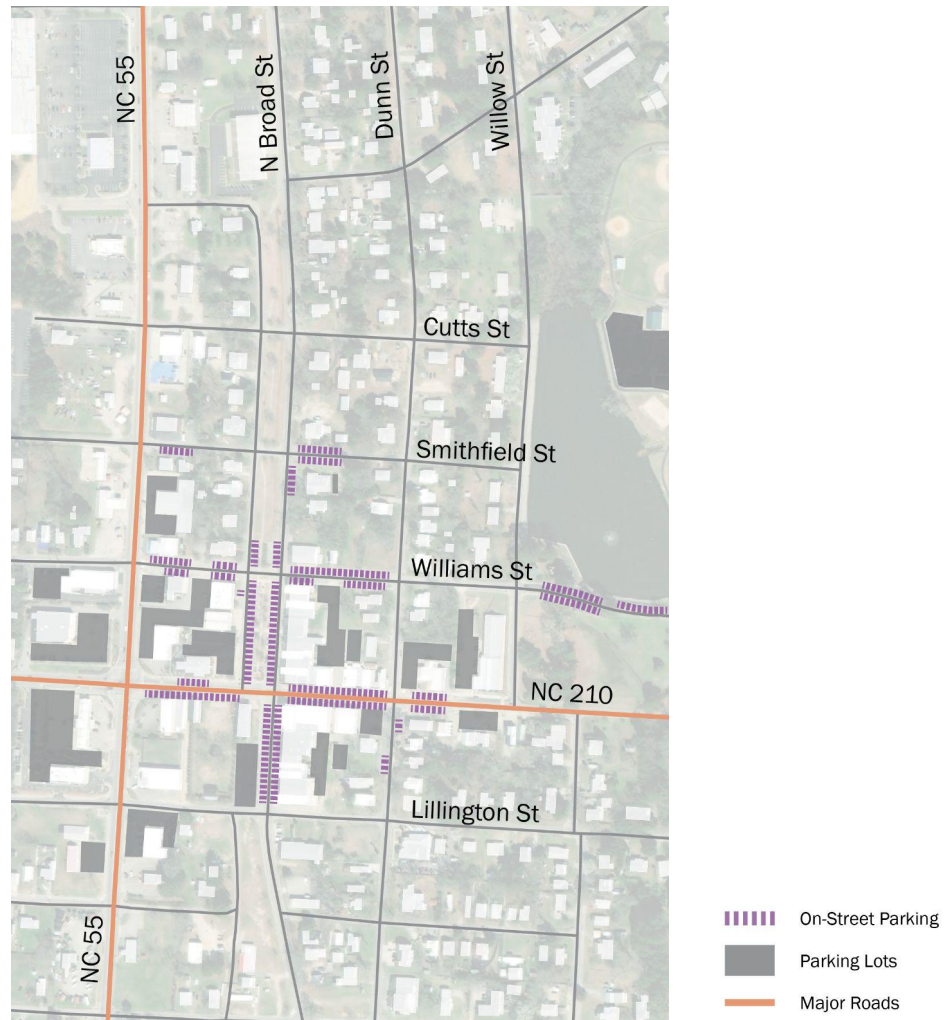
Existing Condition of NC 210 from NC 55 to Broad St Segment

# Existing Parking

**984** (approximate total) parking spaces exist in the downtown area

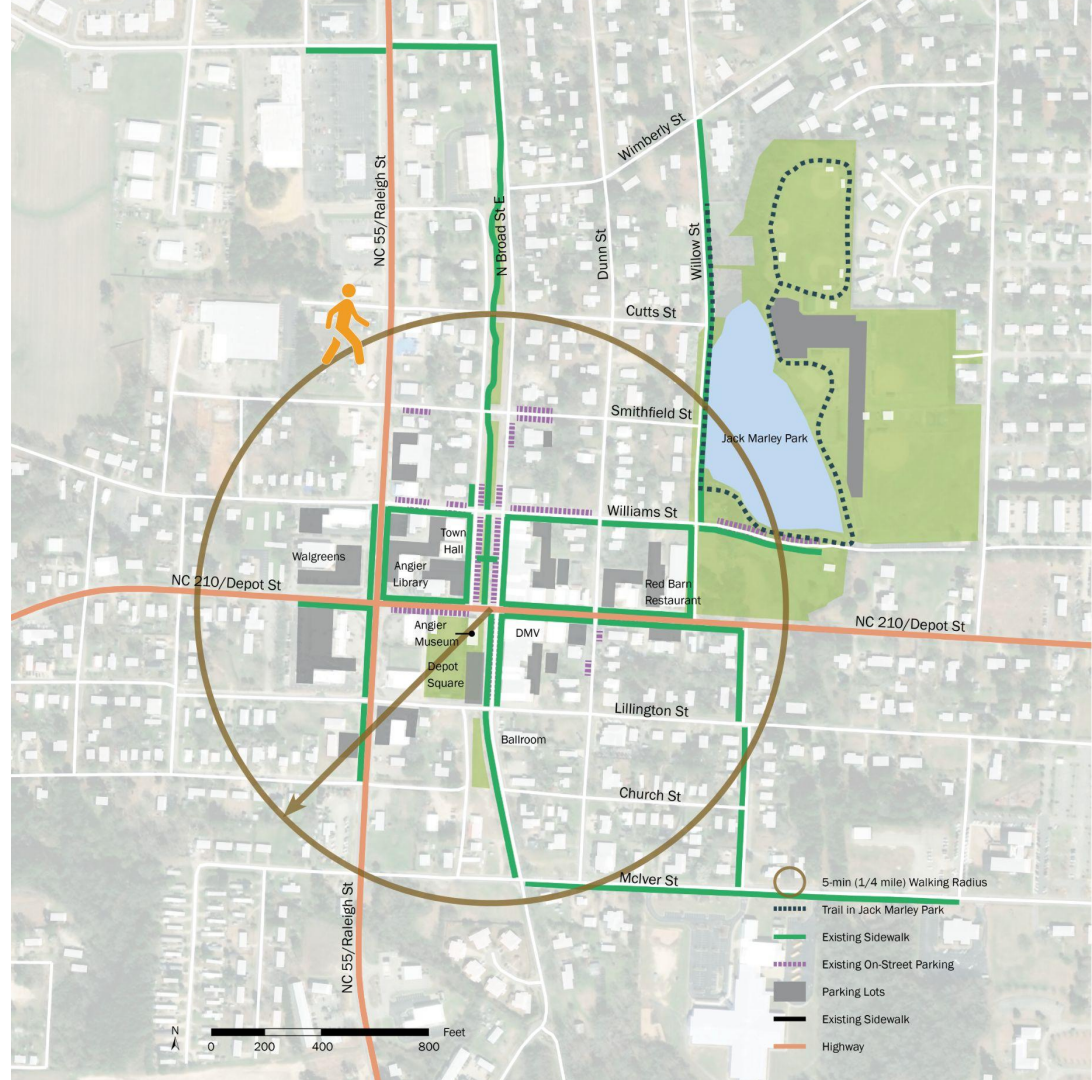
**278** on-street parking spaces exist in the downtown area

**19** designated parking lots exist in the downtown area



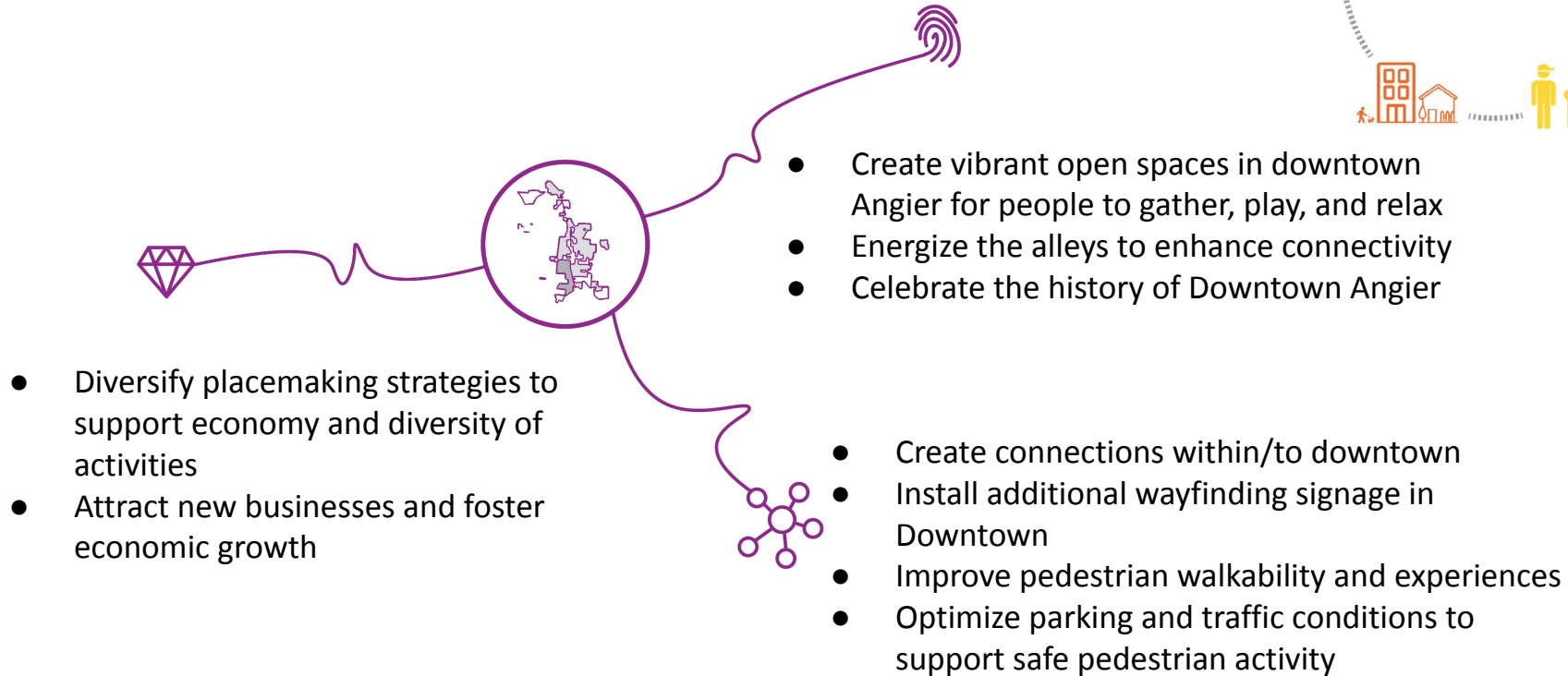


# Summary

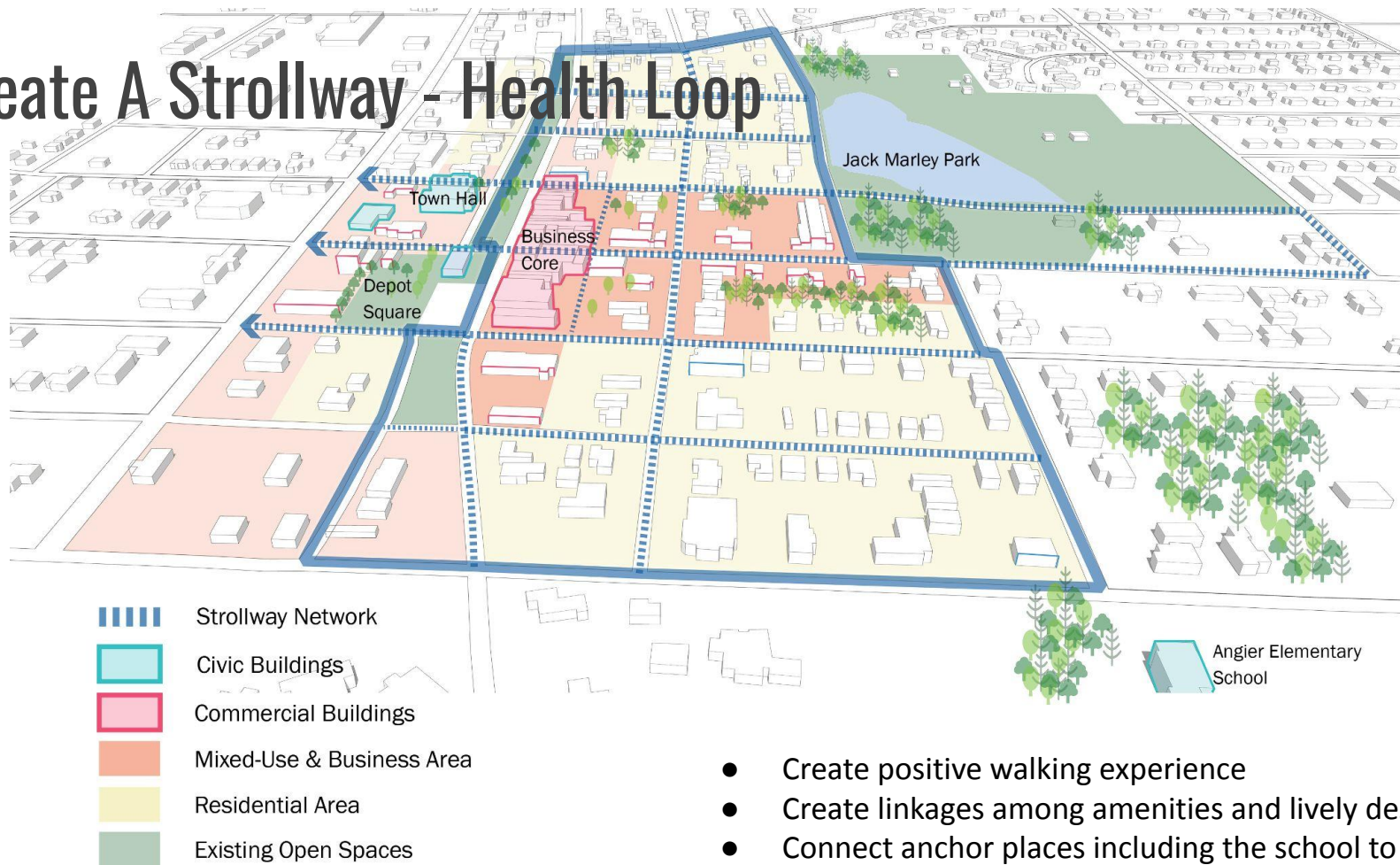


# Vision Plan

# Goals



# Create A Strollway - Health Loop



- Create positive walking experience
- Create linkages among amenities and lively destinations
- Connect anchor places including the school to other points of interest



# Open Space Plan



Open Space Network



Mixed-Use & Business



Residential



Existing Open Spaces



Town-Owned Properties

- Enhance streetscape
- Improve existing open spaces
- Make stronger connection among open spaces



# Parking Availability



In addition to street parking, seven existing and planned parking lots have been identified in Downtown Angier that can be leveraged for after hours and weekend parking.



Wimberly St

Cutts St

Smithfield St

Dunn St

Jack Marley Park

Willow St

Williams St

N Broad St E

N Broad St W

Depot St/NC 210

Raleigh St/NC 55

Town Hall

Angier Museum

Depot Square

Lillington St





Wimberly St

Raleigh St/NC 55

N Broad St W

N Broad St E

Dunn St

Cutts St

Smithfield St

Williams St

Depot St/NC 210

Willow St

Jack Marley Park

Town Hall

Angier Museum

Depot Square

Lillington St

Church St

# Design Recommendations

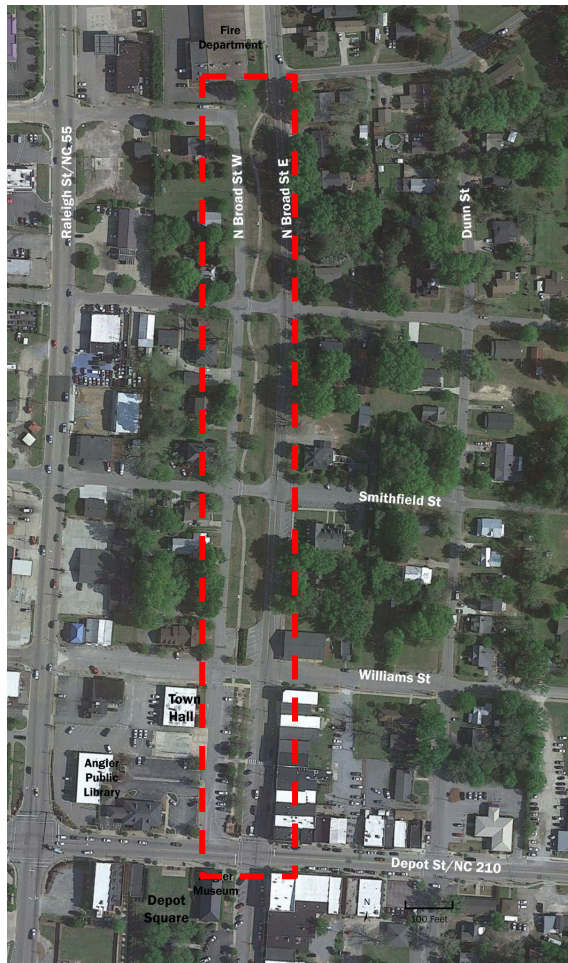
# Recommendations

1. Centennial Trail Revitalization
2. New Angier Farmers Market
3. Courtyard Improvements
4. Memorial Park & Jack Marley Park Plan
5. Proposed Streetscape Typologies
6. Signage for Pedestrians
7. Gateway to Downtown Angier





# 1. Centennial Trail Revitalization



Current

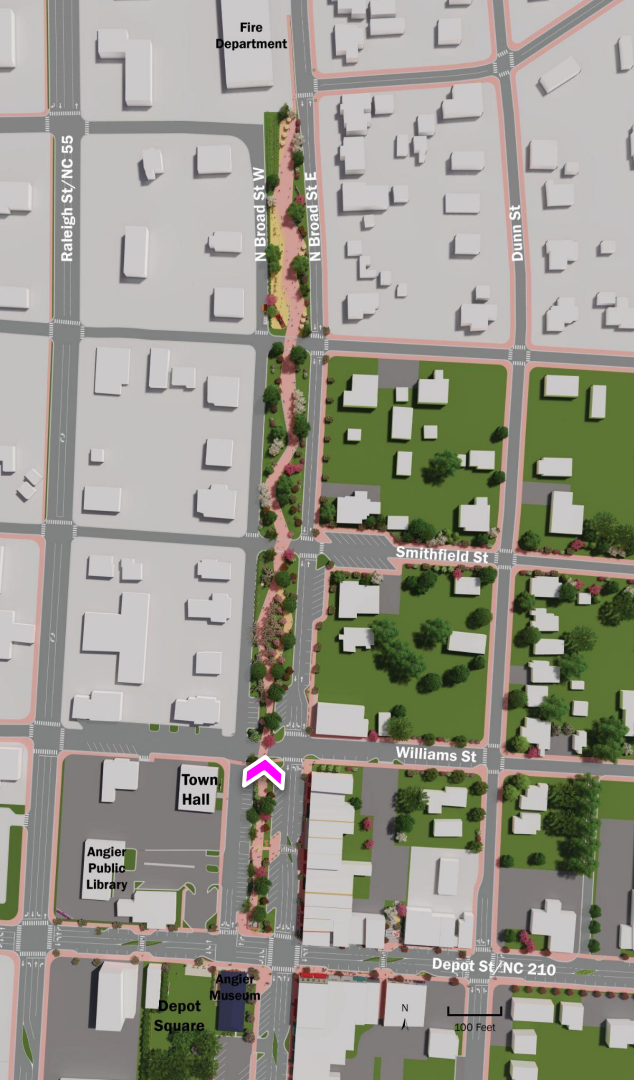


Proposed



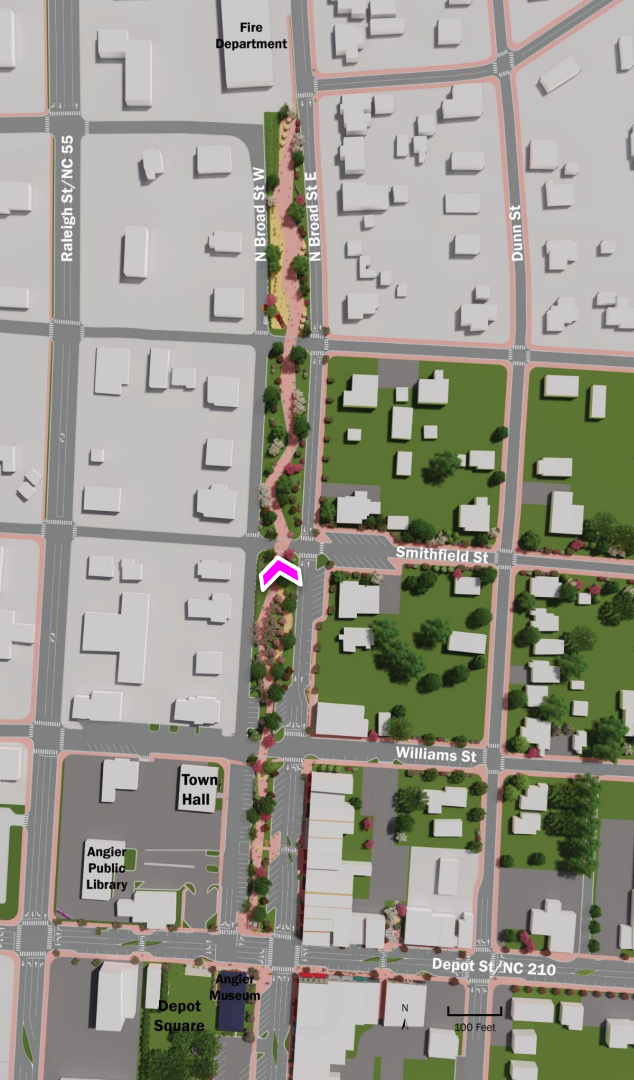
Create more spaces for social activities (e.g. sitting, walking, outdoor dining, etc.) around downtown core business area.



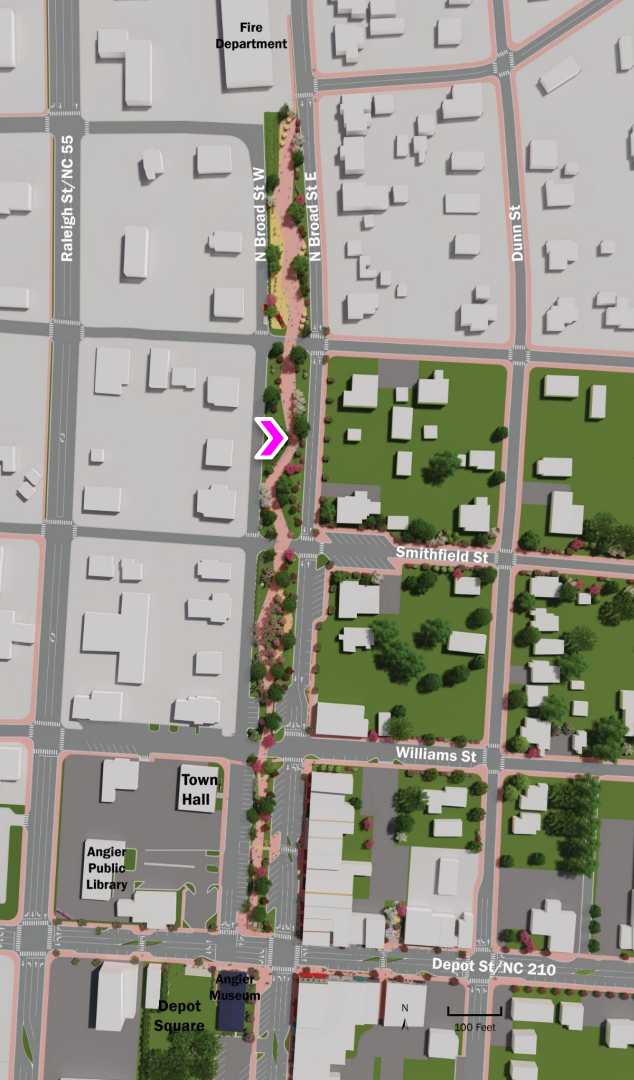


Increase identity and sense of belonging with  
signage and vegetation.  
Create social space around anchor points.





Adapt different vegetation species to create variation of spaces and aesthetic views and streetscape



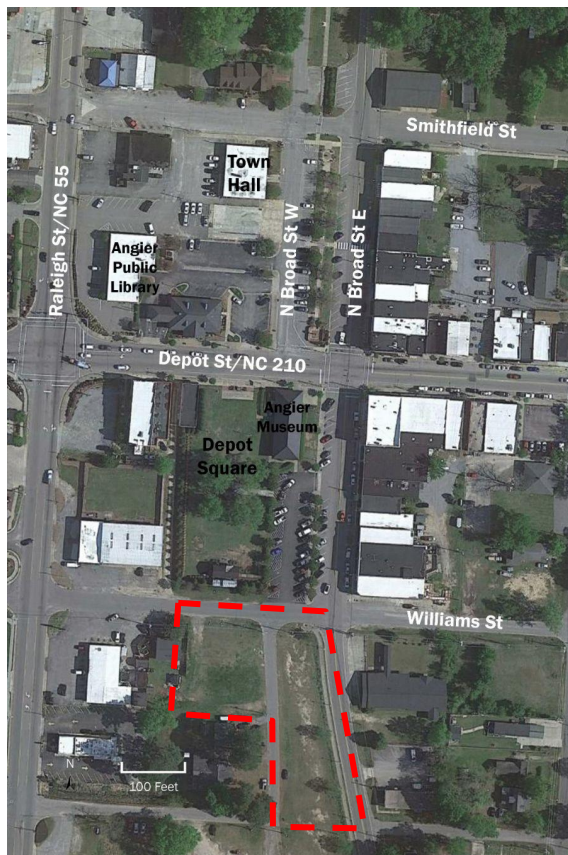
Changing elevation and form of space for different activities and experiences.





Outdoor seating next to the fire station

## 2. New Angier Farmers Market



Current



Proposed





Depot St/NC 210

Town Hall

Depot  
Square

Angier  
Museum

Lillington St

S Broad St E



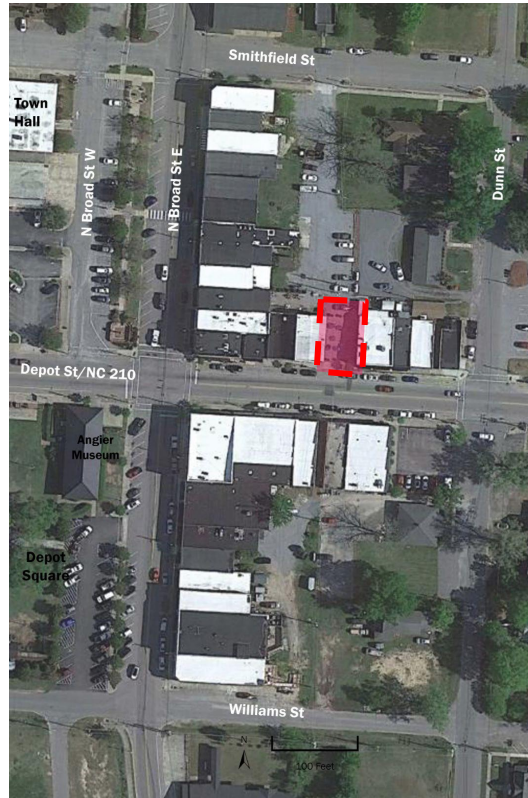
Scenario 1: Farmers Market





Scenario 2: Support other activities and events

### 3. Courtyard/Alleyway Design on Depot St



Current



Proposed

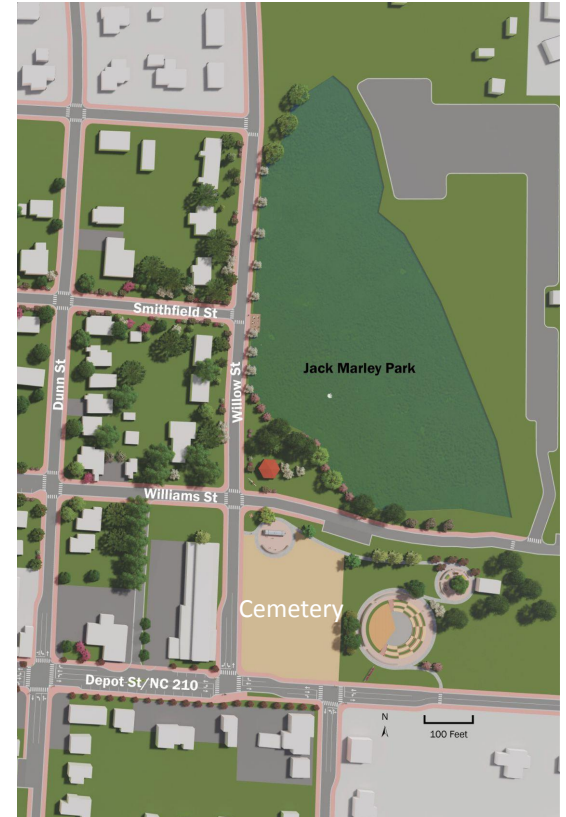
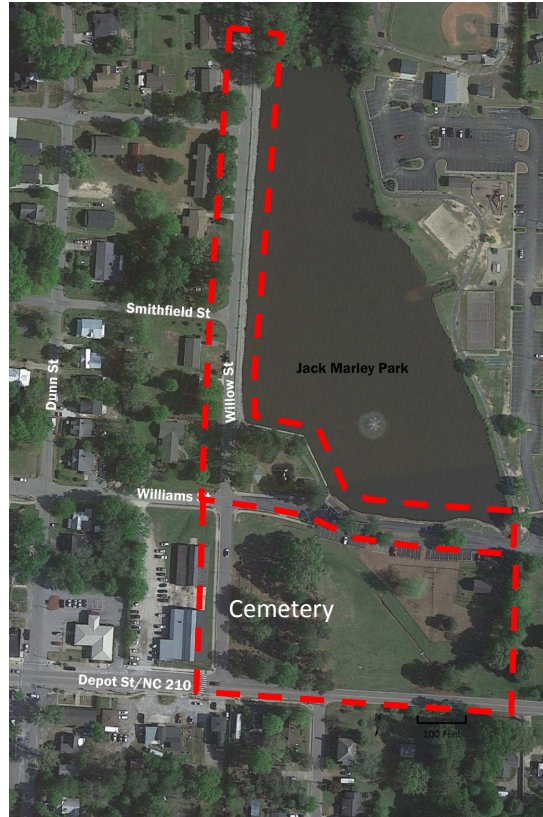








# 4. Memorial Park & Jack Marley Park Design





## 5. Street Typologies





# Commercial Streets

N Broad St E



# Commercial Streets

N Broad St E



# Commercial Streets

E Depot St/NC 210





# Commercial Streets

E Depot St/NC 210



Given the elevation changes by Ed's, I am not sure this is possible.

# Commercial Streets

Intersection of  
Depot St & Broad St E





# Residential Streets

## Smithfield St



# Residential Streets

## Willow St







## WHAT'S HAPPENING IN ANGIER, NC...

APR 27	Junior Book Club
APR 28	Community Youth Choir
APR 28	Bingo Night with the Angier Senior Citizens
APR 28	Live Music: At Happen Tandy
APR 29	Angier Blue Fest
JUN 2	Angier Senior Depot
SEP 8	Angier Seniors Collaboration

## 6. Pedestrian-Oriented Signage System

# Information & Wayfinding



Signage including information of the upcoming events and activities in town



# Directory Wayfinding



Wayfinding - showing directions to points of interest that are within a walking distance



# Symbols/Markers Painted on Sidewalk



Symbols on sidewalk informing the distance that a pedestrian walks

## 7. Gateways of Downtown Angier







# Discussion



ITEM #5

COMMUNITY  
DEVELOPMENT

# Budget Planning Retreat FY 24-25

# A look back at 23-24

- ❖ Community Development Coordinator position was vacant for 6 months or more and operations of the Community Development Advisory Board had ceased.
- ❖ Since September, the CDAB reconvened its operations, recommended and received approval for the creation of a 501C-3 - the Association for the Advancement of Angier.
- ❖ As new members were appointed in November, the board has become better organized by incorporating an operational framework that includes the division of its tasks into a committee framework: Design, Organization, Promotions, and Economic Vitality.
- ❖ Elected a President, Vice-president, Secretary and Treasurer for the corporation, the AAA.

## Economic Development

- ❖ Opportunity Cost - With every choice that is funded, there is an equal and opposite cost of opportunity.
- ❖ All opportunities should be considered before appropriating funding.





# Rome wasn't built in a day.



## Vision:

Expand and revitalize the heart of the Downtown Depot District by developing the South end of Broad Street.



## Invest:

Prioritize properties in the S. Broad Street area that will be assets in achieving a long-range vision of vibrancy.



## Plan:

Creatively plan to give Angier more restaurant space, retail, office space and parking.



# Recommendation:

- ▶ That the Board considers a long-range visioning approach to the expansion and revitalization of the downtown Depot District that includes the possibility of the development of new restaurant spaces, retail, office space as well as parking before appropriating funds.
- ▶ Example of an expanded downtown footprint or revitalization using a Public Private Partnership:

<https://fb.watch/rlf4Mf6Jfk/>

# Parking Possibilities

- ❖ Partner with downtown businesses that have weekday hours (banks, pharmacy) to expand public parking on weekends and after-hours and provide signage.
- ❖ Identify and implement all possibilities for street parking.
- ❖ Institute a 2 hour limit for street parking on Depot and Broad.
- ❖ Identify properties close to Broad and Depot Streets to acquire for additional lots for parking.

# Alleyway behind N. Broad Street

Continue to prioritize investing and working with property owners to find a creative solution to the continual deterrent to vibrant downtown redevelopment.



# Improve Communications = Improved Community Engagement

- ❖ Fund a website update and redesign to include Angier's "story" as well as upcoming developments and is user friendly.
- ❖ Fund a monthly paper newsletter to be included in water bill.
- ❖ Send Friday email newsletters that briefly highlight what is happening the following week.
- ❖ Fund an "Angier Ready" app for important notices (water/public safety) be communicated quickly here as opposed to social media

# Communications and Event Specialist

Focuses on the expansion of communications between the town and its residents through newsletters, improved website, direct mail, e-mail, and all social media platforms, Facebook, Instagram, TikTok, Snap-Chat, Twitter. Blogs, Video, podcasts

Assists with the coordination and organization of events including a weekly pop-up Farmers Market, as well as permitting required by county, liability waivers, and all administrative activities that need to be done behind the scenes to ensure a well executed event.

# Farmers Market

Supply=Demand

1x a week to  
provide Farmers a  
reliable place to  
Market

Saturday Morning  
Pop-up at Depot  
Square until  
commerce is  
established

# Re-write Town of Angier Rental Policy for Facilities

Recommend that the Town of Angier facility rental policy be re-visited and that facilities (including street closures) be attainable, but not so inexpensive that the town is giving itself away.



# Long Range Vision: “Angier Parkway”

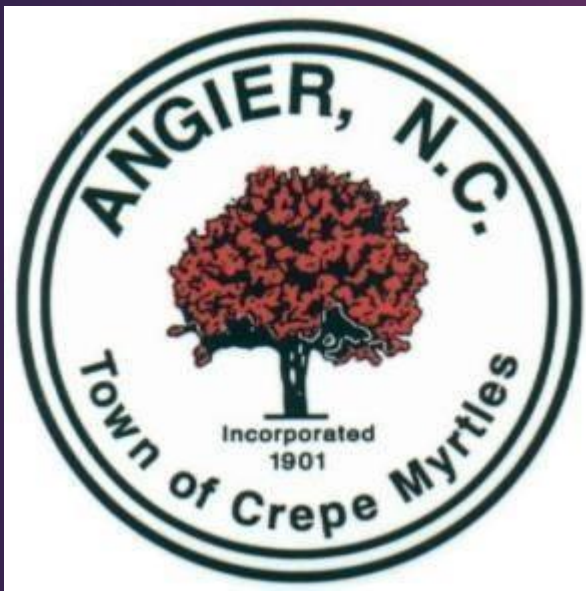
- ❖ In preparation for the immense growth Angier and the greater community is projected to experience over the next 20-25 years, begin conversations and investigations with Town Engineer about the possibility of working in partnership with land-owners, developers and DOT to build a roadway around the town to alleviate the grid-lock in downtown.
- ❖ A modern parkway will provide expanded opportunities for enticing economic development; including industrial space and commercial parks that need ease in shipping and receiving of goods and services.

# Public Art - Placemaking

Invest in sculptures, kinetic art, benches, interactive pieces to be placed along the public greenway/pedestrian plan

Commission a new mural that depicts a more modern Angier or the future of Angier on the North side of the library

ITEM #6



# Budget Planning Retreat FY 24-25



## A look back at 23-24

- ▶ Tax rate decreased from .53 to .49.
- ▶ Last year was a revaluation year for Harnett County.
- ▶ Net position increased by \$921,000.
- ▶ The town added \$21,000 to fund balance.
- ▶ Ad valorem tax revenue continue to grow due to the increase in the number of new homes.

# Fund Balance

- ❖ Fund Balance is the town's savings or rainy-day account
- ❖ Statute mandates 8% be held in reserve
- ❖ The town has a fund balance policy of maintaining 50% of the previous year's revenue as a reserve
- ❖ Total fund balance \$4,437,908 of which \$3,207,491 is unassigned.
- ❖ \$595,875 is restricted by state statute
- ❖ \$282,267 is restricted for streets (Powell Bill)
- ❖ \$352,275 is committed to Parks & Recreation



# Tax Rate and Tax Base

- ▶ Property tax BASE is the total value of property (real estate, public utility, and personal).
- ▶ The tax RATE is the amount charged per \$100 of value.
- ▶ If your home is worth  $\$100,000 / 100 = 1000$  \*.49 tax rate, you owe \$490 in property taxes.

# Strategic Priorities and Performance Indicators

## A. Sustainable Infrastructure

1. Complete Junny Road Watertank
2. Complete Core Water replacement
3. Complete and implement pedestrian plan recommendations.
4. Implement Flood Mitigation Measures

## B. Excellent Public Service Organization

1. Provide merit pay for top performing employees
2. Invest in technology, both hardware and software to improve productivity
3. Implement employee listening sessions
4. Conduct Stay Interviews



# Strategic Priorities

## C. Promote Community & Economic Development

1. Establish non-profit that will invest in quality-of-life amenities
2. Promote town events and showcase Downtown Angier using social media and traditional forms of media
3. Rejoin the Main Street program
4. Identify and track vacant commercial and retail space

## D. Responsibly Manage Residential Growth

1. Update the Comprehensive Land Use plan
2. Consider adoption of conditional and architectural standards
3. Review and update the UDO
4. Facilitate a worksession on housing needs and affordability to establish policy direction for staff

# Strategic Priorities

## E. Develop an Outstanding Parks and Recreation system

1. Complete land acquisition and road design for entrance at new park.
2. Support the Parks & Recreation Advisory Board with setting policy direction
3. Commission independent review of parks fees and cost recovery
4. Pursue grant funding opportunities for the park

## F. Provide a High Level of Public Safety

1. Expanded training opportunities, including Crisis Intervention Training for supervisors
2. Upfit vehicles with radar and purchase a lidar system
3. Complete the design and construction of a new Police facility
4. Purchase and install LPR

# Ad valorem

- ▶ Property tax accounts for 47% of the town's operating revenue.
- ▶ Current tax rate is .49/\$100 of valuation.
- ▶ To date, the town has collected \$3,376,444, \$27,000 more than the budgeted amount.
- ▶ 1 penny of tax rate generates \$69,695 in revenue based on FY 25 tax base.

## Revenue Neutral Tax Rate (RNTR)

- ▶ The tax rate that produces the same amount of tax revenue using the new tax base.
- ▶ Only properties in Wake County were re-evaluated.
- ▶ Average increase in value for properties in Angier's jurisdiction was 65%.
- ▶ Revenue Neutral Tax rate is .29 per \$100, for Wake County property only.
- ▶ At .49 per \$100, this will result in \$383,000 in new revenue.



# Overall Economic factors

Labor Market Normalizing



Inflation moderating, still above the Fed's target

Interest rates will continue to decrease



# Budget Projections

- ❖ Ad valorem revenue of \$4,147,175, an increase of \$813,000 over current year.
- ❖ Sales tax growth is slowing as consumer spending is slowing. Revenue projection of \$1,928,324. Sales tax accounts for 22% of Angier's revenues.
- ❖ DMV revenue is projected to be \$301,643.
- ❖ Interest earned on investments is expected to decrease, due to falling interest rates.
- ❖ Other intergovernmental revenues-those projections come out at the end of the month.

# Budget Projections

- ❖ Total revenue projection for FY 2025 is **\$9,228,660** which includes \$600,000 of fund balance appropriated for grant matching, including a Part F grant for park construction.
- ❖ Even with an increase in revenue, several projects are not fully funded.



# Employee Pay & Benefits

- ❖ Proposal is to give a 3% COLA on July 1.
- ❖ Employees can earn up to 4% merit at their annual evaluation.
- ❖ Pay Study conducted by David Hill, \$5,000.
- ❖ Health Insurance offerings to remain the same, currently projecting a 10% increase.

Creating an excellent public service organization.





# Administration

- ❖ Requesting Two new positions.
- ❖ Community Development Coordinator under Administration, instead of Planning & Zoning.
- ❖ All background checks and drug screens to be charged to Administration Department.
- ❖ Worker's Comp and Liability Insurance split out by department.



# Fees and Rates-General Fund

- ▶ Road Closure Fee \$500 (new).
- ▶ Parks & Recreation Fee increase from \$500 to \$1,000 per lot/unit, resulting in additional \$200,000 of revenue. Total revenue collected on 400 homes is \$400,000.
- ▶ Payment in lieu of open space, increase from \$600 to \$1,000 per lot/unit. This option has not been used in the past.





# Enterprise Fund- Water/Sewer

- ▶ These funds are to be self-supporting, not supplemented by transfers from the general fund.
- ▶ This means the fund is treated like a private business.
- ▶ The Town should be charging the cost of providing services to the customer.





# Water/Sewer

## How does Angier compare?

Municipality	Regulatory (Tap) Fees Water	Regulatory (Tap) Fees Sewer	Total
Angier	\$732	\$799	\$1,531
Dunn	\$1,750	\$1,750	\$3,500
Lillington	\$1,400	\$1,500	\$2,900
Fuquay-Varina	\$2,200	\$1,510	\$3,710





# Water/Sewer

## What does it cost?

- ▶ Water tap installation \$2,850 for materials and labor. Equipment costs come from the FEMA Schedule of Equipment Rates.
- ▶ Sewer tap installation \$3,350 for materials and labor.
- ▶ These increases are needed to fully fund our utility system and to be competitive with peer communities.
- ▶ System Development Fees are unique to each system and the Board cannot change them without a new study. The study and fees were adopted last year.



# Funding from other sources



- ▶ Utilizing grants and interest free loans is one strategy the town will use to move projects forward.
- ▶ Since July 2023, the town has been awarded \$2,056,000. Lead Service Line replacement, Harnett County Grant and Harnett Arts Grant.
- ▶ We are seeking funding for MM #1 and MM#2 to address flooding issues.

ITEM #7

ITEM #8

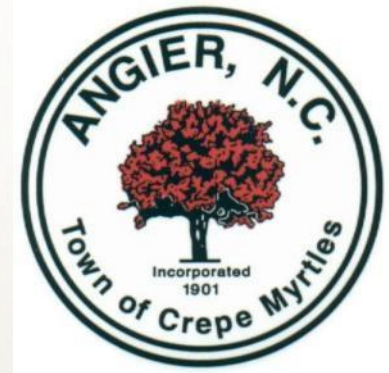




# Public Works Budget Planning Retreat FY 24-25



# TOWN OF ANGIER PUBLIC WORKS



[WWW.ANGIER.ORG](http://WWW.ANGIER.ORG)

WATER DEPARTMENT

SEWER DEPARTMENT

NEW CONSTRUCTION UTILITY INSPECTIONS

STREETS DEPARTMENT

12 FULL TIME EMPLOYEES

1 PART TIME EMPLOYEE

1 PROJECT MANAGER

OPERATE ON A 7.5 MILLION DOLLAR BUDGET

# A FEW THINGS ABOUT OUR WATER DEPARTMENT

- OUR DEPARTMENT MAINTAINS APPROXIMATELY **67** MILES OF WATER MAINS
- WE PURCHASE APPROXIMATELY 20,000,000 GALLONS OF WATER FROM HARNETT COUNTY EACH MONTH
- WE OPERATE AND MAINTAIN **3** WATER TANKS AND **1** BOOSTER PUMP STATION AND ALSO HAVE A NEW WATER TANK UNDER DESIGN
  1. DORA STREET WATER TANK IS 100,000 GALLON CAPACITY
  2. KENNEBEC CHURCH ROAD IS 250,000 GALLON CAPACITY
  3. JUNNY ROAD WATER TANK IS 750,000 GALLON CAPACITY
  4. JUNNY ROAD TANK UNDER DESIGN WILL HAVE A 500,000 GALLON CAPACITY





# WATER TANKS

## DORA ST. TANK

BUILT IN 1936 AND STILL PROVIDES  
QUALITY DRINKING WATER TO OUR  
RESIDENTS



## JUNNY RD. TANK

SOON TO BE DECOMMISSIONED  
WITH THE CONSTRUCTION OF OUR  
NEW JUNNY RD. TANK



## KENNEBEC CHURCH RD. TANK

BUILT IN 2017 TO HELP PROVIDE  
ADEQUATE PRESSURE FOR THE  
CONTINUING GROWTH IN THE  
NORTHERN AREAS OF TOWN





# ADDITIONAL DUTIES OF OUR WATER DEPARTMENT

READ AND MAINTAIN  
**4127** WATER METERS



3/4" WATER METER

NEW WATER TAPS AND  
WATER MAIN REPAIRS



WATER MAIN TAP

COMPLIANCE  
MONITORING AND  
SAMPLING



SAMPLING TEST KIT


# BACKFLOW/CROSS CONNECTION PROGRAM

- THE TOWN OF ANGIER PARTNERS WITH BSI ONLINE TO TRACK OUR BACKFLOW CUSTOMERS
- THE WATER DEPARTMENT PROVIDES APPROXIMATELY **215** CUSTOMERS ESSENTIAL INFORMATION FOR TESTING OF THERE BACKFLOW PREVENTERS AND SUBMITTING REPORTS THROUGH OUR THIRD PARTY COMPANY





# A FEW THINGS ABOUT OUR SEWER DEPARTMENT

- OUR DEPARTMENT OPERATES AND MAINTAINS **32** MILES OF SEWER LINES
  - WE SEND APPROXIMATELY **18** MILLION GALLONS OF WASTEWATER A MONTH TO HARNETT COUNTY FOR TREATMENT
  - WE OPERATE AND MAINTAIN **12** SEWER PUMP STATIONS THAT CONSIST OF DUPLEX PUMPS WITH CONTROLS AND BACKUP GENERATORS
  - WE OPERATE AND MAINTAIN A **136** ACRE WASTEWATER TREATMENT FACILITY THAT CONSISTS OF AN 8 ACRE LAGOON AND 5 IRRIGATION FIELDS
  - PROVIDE SEWER TAPS FOR NEW CONSTRUCTION AND MAKE SEWER MAIN AND SERVICE REPAIRS
- 



# DAILY OPERATIONS OF OUR SEWER DEPARTMENT



## SEWER MAINTENANCE

PROVIDING OUR RESIDENTS WITH 24  
HOUR DRAIN CLEANING SERVICE



## PUMP STATION OPERATIONS

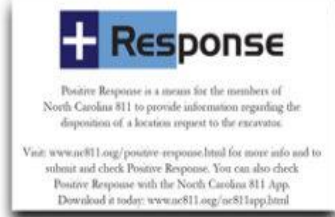
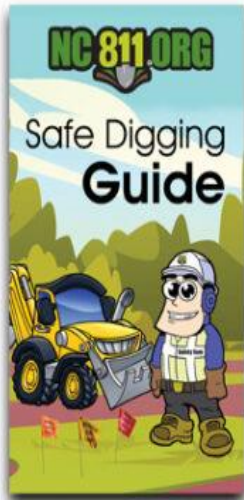
24 HOUR MONITORING OF 12 SEWER  
PUMP STATIONS



## NEW SEWER TAPS

PUBLIC WORKS PROVIDE NEW SEWER  
TAPS FOR SINGLE FAMILY HOMES ON  
INFIELD LOTS WITHIN THE CITY LIMITS





Locating request responded to by  
Public Works Staff for March 2024

906 total requests = 29 tickets day

Response Statistics

Exit

Date 03/01/24 through 04/01/24 (individual day statistics go back 90 days. Before that must use whole months.)

Submit ASCII

Response statistics for date range 03/01/24 through 04/01/24

code	10	20	60	70	94	999	TOTAL
TOA01	172	556	150	2	0	25	905
TOA01S	0	0	0	0	1	0	1
TOTAL	172	556	150	2	1	25	906

Legend

Type	Description
10	No conflict, utility is outside of stated work area
20	Marked
60	Locator and excavator agreed and documented marking schedule
70	Excavator completed work prior to due date
94	SURVEY DESIGN REQUEST - Facility Records Provided
999	Member has not responded by the required time

Exit

# NEW CONSTRUCTION UTILITY INSPECTIONS

- PUBLIC WORKS PROVIDES UTILITY INSPECTION SERVICES FOR ALL NEW CONSTRUCTION DEVELOPMENTS WITHIN OUR JURISDICTION. THIS INCLUDES INSPECTIONS ON INSTALLATION OF WATER MAINS, SEWER MAINS, AND STREETS
- PUBLIC WORKS ALSO PROVIDES A SITE INSPECTION ON ALL NEW HOME BUILDS WITHIN OUR JURISDICTION. THIS INCLUDES INSPECTING ALL UTILITIES AND STREETS AT THE C/O STAGE OF A HOME BUILD



# A FEW THINGS ABOUT OUR STREETS DEPARTMENT

- THE TOWN OF ANGIER MAINTAINS **33.39** MILES OF STREETS WITHIN OUR TOWN LIMITS
- WE PROVIDE SERVICES TO REMOVE LEAVES, LIMBS, AND HOUSEHOLD DEBRIS ON A WEEKLY BASIS
- THE STREETS DEPARTMENT MAINTAINS STORM DRAINAGE AND DITCHES WITHIN THE RIGHT OF WAY
- WE PROVIDE SERVICES FOR WEEKLY TRASH AND RECYCLE PICKUP THAT IS SUBCONTRACTED TO CAROLINA TRASH





# WEEKLY OPERATIONS OF OUR STREET DEPARTMENT



## HOUSEHOLD AND LIMB REMOVAL

WE ASK RESIDENTS TO PLACE ALL HOUSEHOLD AND LIMB DEBRIS BY THE CURB ON MONDAY MORNINGS TO BE COLLECTED BY THE END OF THE WEEK



## LEAF REMOVAL

WE ASK RESIDENTS TO PLACE ALL LEAF DEBRIS BY THE CURB ON MONDAY MORNINGS TO BE COLLECTED BY THE END OF THE WEEK



## ASPHALT REPAIRS

STAFF COMPLETES ASPHALT REPAIRS FROM UTILITY CUTS AND POTHOLES



# Carolina Trash Option #1

5.5% Increase based on CPI

## The Proposed Rates from Carolina Trash after the 5.5% increase

- Residential Trash Can- \$8.75 per can
- Residential Recycle Can- \$4.92 per can
- Commercial Trash Can- \$12.73 per can

## Current rates for residents are:

- Residential Trash Can- \$8.68 per can
- Residential Recycle Can- \$4.88 per can
- Commercial Trash Can- \$14.59 per can

## If we use the CPI increase of 5.5% the new rates for our residents will be:

- Residential Trash Can-  $\$8.68 \times 5.5\% = \$9.157$
- Residential Recycle Can-  $\$4.88 \times 5.5\% = \$5.148$
- Commercial Trash Can-  $\$14.59 \times 5.5\% = \$15.392$



## Carolina Trash Option #2

Extend current contract for 1 year with no rate increase

The current rates from Carolina Trash are:

- Residential Trash Can- \$8.29 per can
- Residential Recycle Can- \$4.66 per can
- Commercial Trash Can- \$12.07 per can

The current rates for residents are:

- Residential Trash Can- \$8.68 per can
- Residential Recycling Can- \$4.88 per can
- Commercial Trash Can- \$14.59 per can



# Public Works Budget Requests

## 2 Additional Employees

Total Cost: \$130,000.00

### Why do we need 2 Additional Employees?

#### Continued Growth

1. 400 New homes expected in 2024-2025
  - Plan Review
  - New Construction Utility Inspections for water main, sewer main, streets
  - Potentially 75,000 LF on new utilities
2. 4 New Pump Stations expected to come online consisting of duplex pumps, controls, and backup generators
  - Biweekly Inspections
  - Monthly servicing
3. 400 new residents for leaf, limb, household debris removal
  - Additional man hours for running routes

### How are we going to pay for this additional staff?

- 400 new homes with a the flat rate water and sewer fee of \$38.47
- Revenue totaling \$15,400 a month/184,000 a year

#### What if we don't reach the 400 home mark?

- 300 new homes with a flat rate water and sewer fee of 38.47
- Revenue totaling \$11,541 a month/\$138,492 a year

# Requested Capital Outlay Items

## Excavator

Total Cost: \$180,000

### **Strategic Priority - Plan and implement sustainable infrastructure**

- Continue investments in water system, stormwater, and traffic management

### **Strategic Priority Reference - Operate as an excellent public service organization**

- Invest in technology, equipment and tools to improve productivity

## Why do we need a larger excavator?

- As the growth continues our staff are pulled in multiple directions for repairs of existing infrastructure, needing more than one excavator to complete the jobs
- Having a larger excavator will give the Public Works Department the ability to take on more projects in house
  - Lillington St. water line replacement
  - Church St. Parking Lot water line replacement
  - Fish Dr. water line extension
  - W. Church St. 2" water line abandonment
  - Church St./Mciver St. sewer line replacement





MEBSPAUI (23-08)



JOHN DEERE

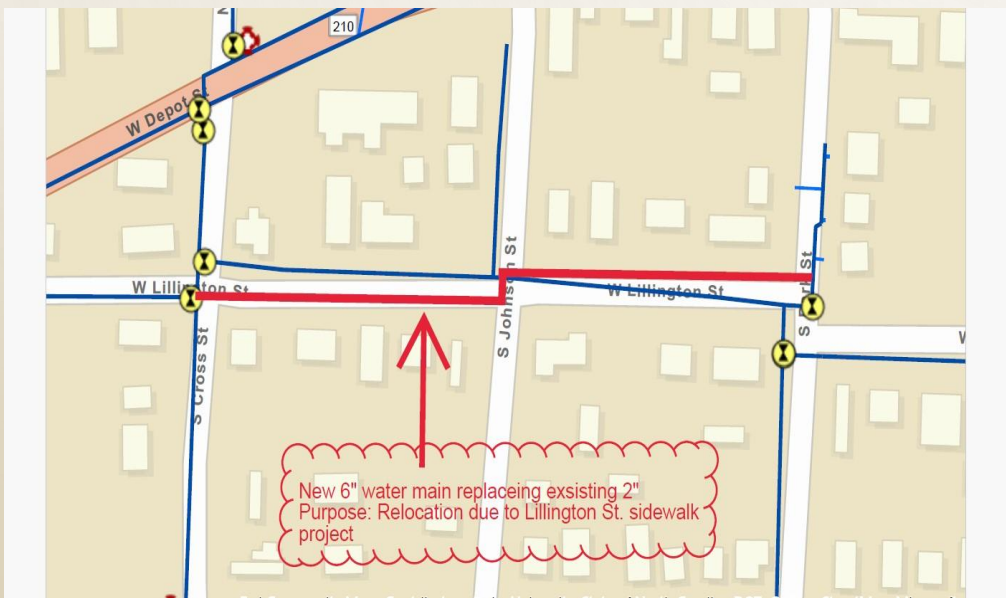
## Possible Savings for Town Completed Projects

Total Savings on 2 projects \$220,000.00

Contractors Estimated Cost \$200,000.00

Town estimated cost for installation \$40,000.00

Savings of \$160,000.00



Engineers Estimated Cost \$80,000.00

Town estimated cost \$20,000.00

Savings of 60,000.00





# ODB Leaf Vacuum Truck

Estimated Yearly cost of a lease: \$62,398.00

The Town currently owns a 2007 ODB vacuum truck that we would consider selling with the proposed **lease** of a new truck

## Strategic Priority-Operate as an excellent public service organization

- Invest in technology, equipment and tools to improve productivity

## Why do we need a new vacuum truck?

- The current truck is nearing 18 years old
- We are constantly dealing with mechanical issues

## Ultimate Goal for having a New Vacuum Truck

To Provide Town residents with consistent services with no down time



## Powell Bill Fund

### \$308,600.00

- Public Works maintains 33.9 miles of streets
- Resurfacing takes place every **2** years
- Town of Angier will evaluate streets to determine paving schedule

Evaluating consists of

1. Condition of existing pavement
2. How many years has it been since the street was last paved?
3. Are there any future utility projects in the area? (Core Replacement)

Public Works is requesting to move \$105,000 from the Powell Bill Fund Balance to the Powell Bill contract services totaling \$299,600 used for street resurfacing





# Town of Angier Proposed Projects

Estimated total cost: \$1,070,00.00

## ➤ Church St. Parking Lot- \$400,000

**Strategic Priority - Plan and implement sustainable infrastructure**

- Continue investments in water system, stormwater, and traffic management

## ➤ Information Sign N. Broad St. & NC 55- \$70,000

**Strategic Priority – Promote community and economic development**

- Market and promote local businesses
- Promote Town events and showcase the downtown area

## ➤ Campbell St. Sidewalk Extension- \$600,000

**Strategic Priority – Develop an outstanding parks and recreation system**





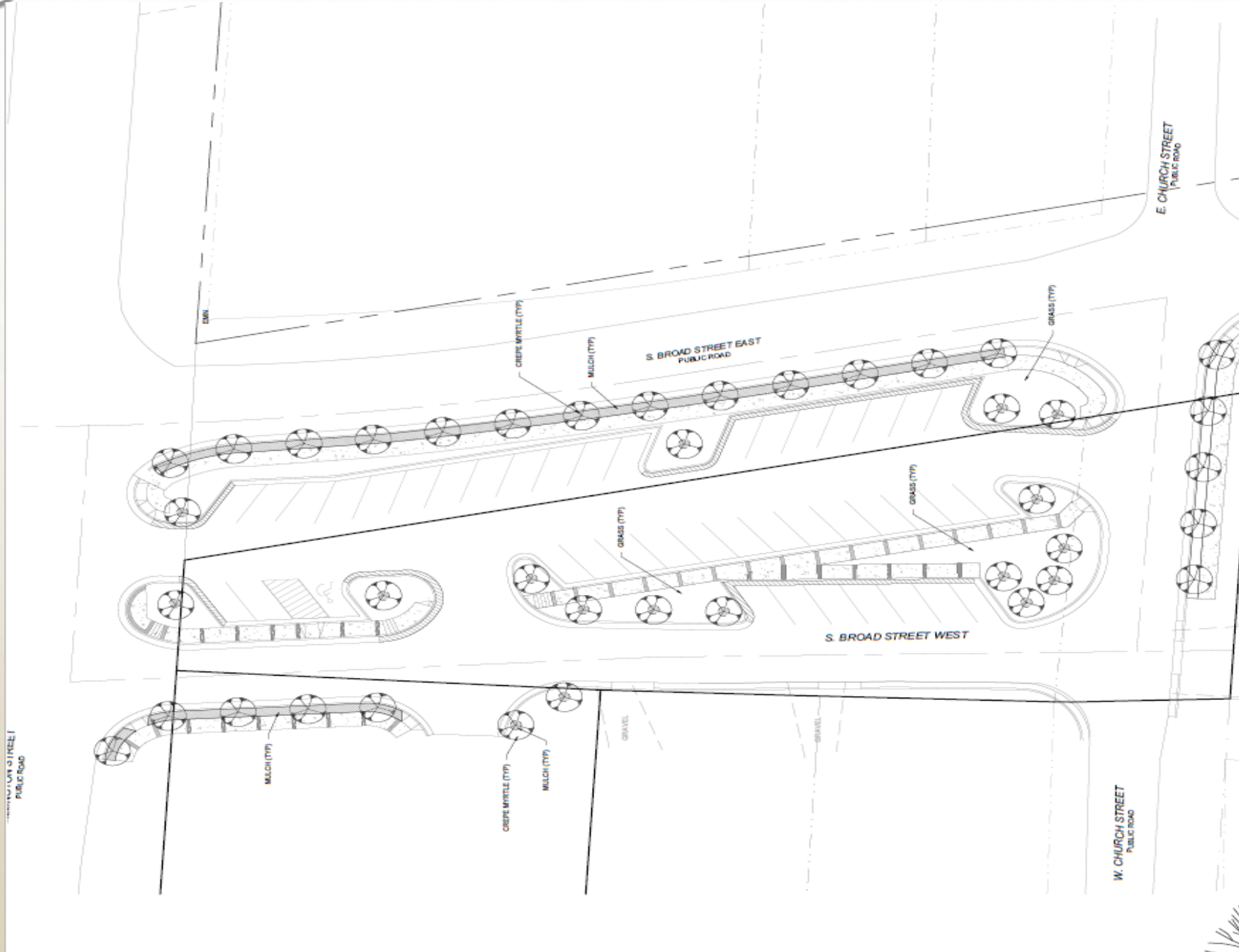
## East Church St Parking Lot

Estimated Cost  
\$400,000





43 total parking spaces added along with the replacement of 540 LF of water line



Information Sign Located at  
N Broad St. & NC 55

Estimated Cost  
\$70,000

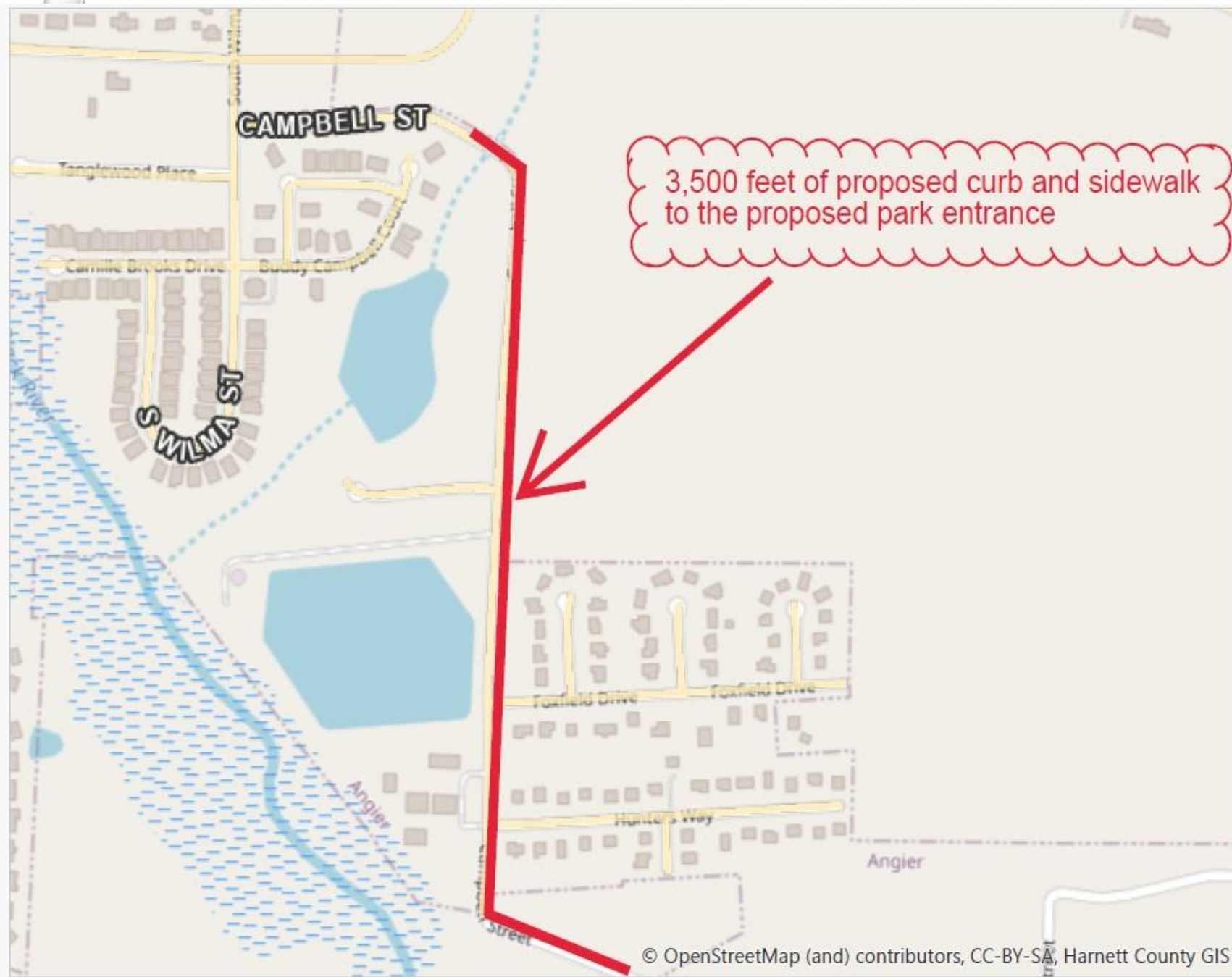




## Proposed Campbell St Sidewalk Extension

Estimated Cost  
\$600,000





3,500 feet of proposed curb and sidewalk  
to the proposed park entrance



# Funded Town of Angier Projects

Estimated total cost:

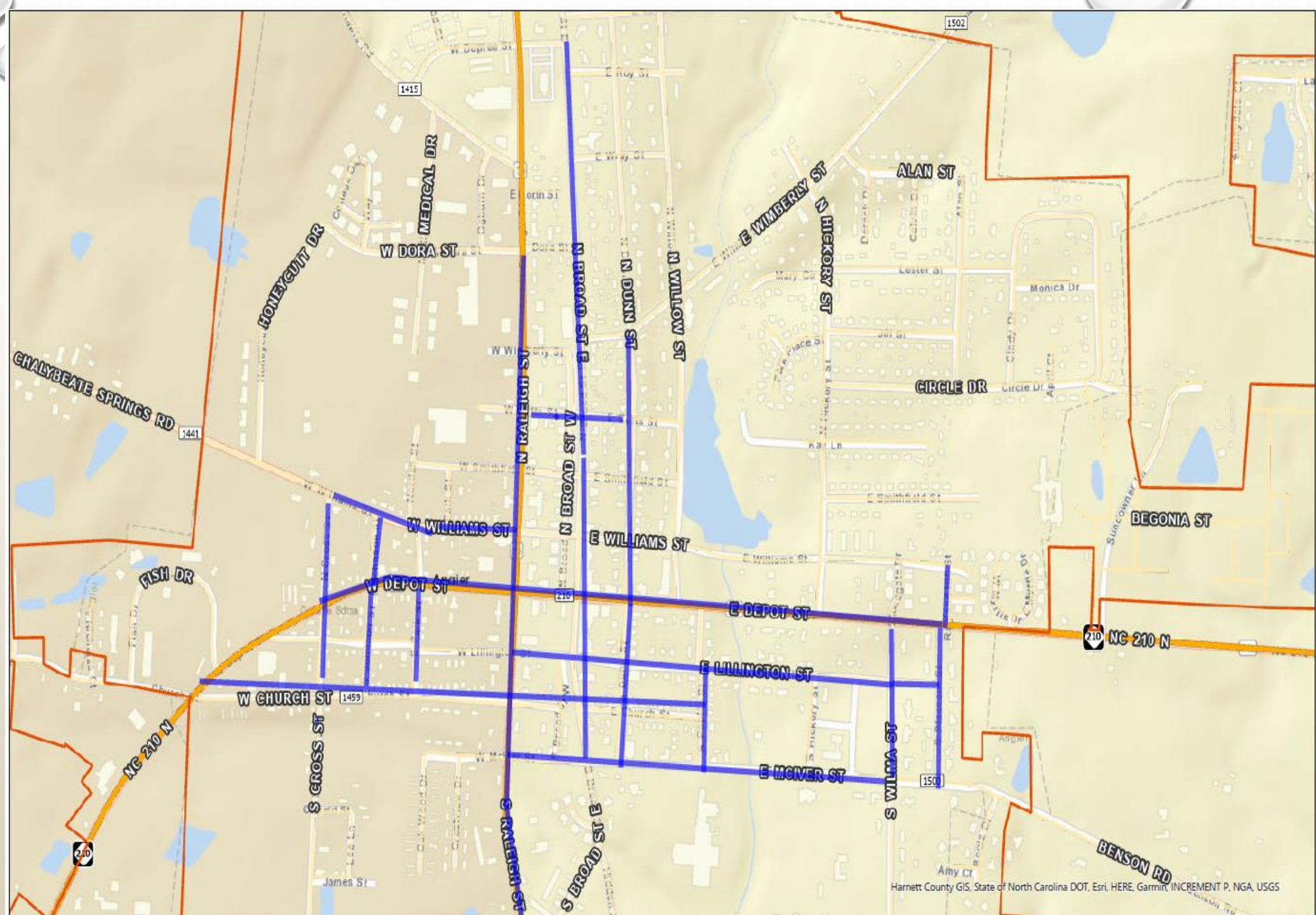
1. Town of Angier Police Department	\$5,000,000	USDA loan
2. Junny Rd Water Tank and Booster Pump Station	\$4,456,000	ARPA funds
3. Core Water Line Replacement	\$5,240,000	ARPA funds
4. Lead Service Line Inventory	\$1,800,000	1M Grant/799,000 %0 loan
5. South Broad St. Drainage Project (MM #3)	\$800,000	400K ARPA/400K Town
6. Junny Rd. Sidewalk EB 6020	\$1,426,000	80/20 match
7. Mciver St./Wilma St. sidewalk BL-0090	\$1,098,000	80/20 match
8. Proposed Mitigation Measure #2 (MM #2)	Not yet funded	
9. Proposed Mitigation Measure #1 (MM #1)	Not yet funded	

## Future Town of Angier Police Department Site





Core water system  
Replacement  
Proposed  
Layout





Future Site for  
Junny Rd. Water  
Tank





South Broad St.  
Drainage Project  
consisting of a box  
culvert and new  
roadway alignment for  
Hidden Acres Estates





Proposed sidewalk to  
connect Angier  
Elementary School  
with existing sidewalks  
along Wilma St.

Approximately 2,000 LF  
of proposed sidewalk,  
curb and storm drain





Future Junny Rd./ W Lillington St  
sidewalk extension that will connect  
pedestrian traffic from neighborhoods  
along Junny Rd. to the Jack Marley  
Park and the downtown area

Approximately 4382 LF of proposed  
sidewalk, curb, and storm drain



The image features a light beige background with a subtle gradient. In the top-left and bottom-right corners, there are clusters of realistic water droplets of various sizes, rendered with soft shadows and highlights to give them a three-dimensional appearance. The word "Questions?" is centered in the middle of the frame in a bold, red, sans-serif font.

Questions?

ITEM #9





# 2025 BUDGET

Angier Police Department

- JOINED IN PARTNERSHIP WITH THE SPECIAL OLYMPICS OF NORTH CAROLINA
- BEGAN THE 2 YEAR PROCESS OF BECOMING STATE ACCREDITED THROUGH NCLEA
- STRENGTHENED COMMUNITY RELATIONS THROUGH DIFFERENT OUTREACH AND EDUCATIONAL PROGRAMS
- UPDATED, REVISED AND WROTE NEW POLICIES FOR THE POLICE DEPARTMENT TO CONFORM TO THE STATE STANDARDS
- PICKED A CONTRACTOR AND DESIGNER FOR THE NEW POLICE DEPARTMENT
- NEW TRAINING FACILITY LOCATED AT THE APD RANGE ON SMITH DRIVE SHOULD BE COMPLETED BEFORE THE END OF THE 2023-2024 BUDGET.
- OBTAINED A SECOND CHAPLAIN TO STRENGTHEN OUR PEER SUPPORT PROGRAM AND TO HELP WITH COMMUNITY RELATIONS.
- LOWERED SPEED LIMITS IN HIGH POPULATED RESIDENTIAL AREAS FROM 35 MPH TO 25 MPH
- REVISED OUTDATED TOWN ORDINANCES TO COVER A WIDE RANGE OF AREAS.



## OUR ACCOMPLISHMENTS









51,404 TOTAL CALLS FOR SERVICE / OFFICER INITIATED ACTIVITIES

22,393 SECURITY CHECKS

20,623 SUBDIVISION CHECKS

87 FELONY ARREST, WITH A TOTAL OF 66 FELONY CHARGES

154 MISDEMEANOR ARREST, WITH A TOTAL OF 151 MISDEMEANOR CHARGES

234 REPORTABLE TRAFFIC ACCIDENTS

2,631 TRAFFIC STOPS

- BOARD WILL BE PROVIDED TOTAL REPORT OF OFFICER ACTIVITIES

Officer's Activities in the last year



NEW POSITIONS REQUESTED: 3 NEW POLICE OFFICERS, 1 BEING COMPLETELY  
PAID FOR BY CAROLINA CHARTER SCHOOL.

REASON: WE NEED TO CONTINUE TO GROW OUR DEPARTMENT AS THE  
POPULATION OF ANGIER INCREASES. THE CHARTER SCHOOL HAS SHOWED  
INTEREST IN GETTING A SRO FOR THE NEXT SCHOOL YEAR.

ADMINISTRATIVE ASSISTANT FOR THE DEPARTMENT

Requested Positions For 2025



## ADMINISTRATIVE ASSISTANT JOB DESCRIPTION

- Answer phone calls and direct those calls to the appropriate person.
- Accept walk-ins and assist those people as needed.
- Print out reports as needed for citizen requests.
- Assist in Accreditation process.
- Assist in Employment packets before they are sent to NC Criminal Justice Training and Standards.
- Will be the evidence custodian.
- Assist in conducting yearly audits to conform to accreditation standards.
- Complete evidence dispositions and follow the disposition through the court process .
- Keep track of department spending, to ensure that department does not go over budget.
- Responsible for ordering office supplies for the entire police department.
- Assist the Chief of Police with day-to-day activities.
- Dispatching officers over the radio if a call comes into the police department.
- Set up new hire and cadet interviews and follow cadets performance during the BLET process.
- Help with special events.
- Hours to be 8am-5pm with a 1-hour lunch





## PROMOTE 2 NEW PATROL SERGEANT POSITIONS

In order to start developing a better patrol structure/career ladder platform, we are wanting to promote two officers into sergeant positions. This will promote a sergeant over both A/C squad and B/D squad.

# 2025 Proposal

Angier Police 2025 Budget		2025 Requesting	
10-5100-1050	Salaries Full-Time		Salary for 21 FT employees Asking for 3 new officers, one being a SRO and one admin assistant
10-5100-1150	Overtime	\$50,000	SOT, Special Events and Shift Coverage
10-5100-3000	Travel, Training, Meetings & Meals	\$10,000	Increase in training
10-5100-3065	SRT Equipment/Training	\$10,400	8 – Communication gear \$10,400 (\$1,300 each)
10-5100-3200	Materials & Supplies	\$45,944	<b>See Tab:</b> \$7,500 + 2 Solar Radar Signs (\$8,666) / 5 New Golden Eagle II Radars (\$14,012.75) and 1 Prolaser Lidar (\$2,334.06) 5 Printers (\$2,431.50)
10-5100-3325	Safety Equipment	\$8,500	PPE Equipment
10-5100-3350	Vehicle Maintenance	27,500	A Brake job is \$1,200 averaging 9 sets of tires a year
10-5100-4000	Uniforms	30,000	Price increase and more employees (upfront employee cost)
10-5100-4100	Utilities	11,480	<b>See tab</b> (Education Range Building)
10-5100-4200	Fuel	65,000	Increase cars and gas prices
10-5100-4350	Dues & Subscriptions	1,500	NC Association of Chiefs and NCLEA memberships & Vehicle Tags

		2025 Requesting	
10-5100-4500	Contract Services	121,179	See Tab: Tasers (\$5,114.65) / Flock Safety 8 LPR's (\$29,200)
10-5100-5000	Capital Outlay	55,000	Upfit 3 patrol units
10-5100-5910	Special Events/Promotional Items	5,000	Community Outreach Program and Promotional Items
10-5100-6050	Enterprise Lease Agreement	92,000	Increase by 3 cars
10-5100-????	Department Insurance Cost	50,669	Workers Comp \$26,337, Coverage for the training facility \$2,000, Property & Liability \$22,332
10-5100-????		30,000	Gems Grant





# CONTRACT SERVICES 10-5100-4500

LandAirSea tracking App	\$1,509.84
Radio warranty	\$4,044.60
Smith and Rodgers	\$5,466.00
Harnett Animal Control	\$25,000
Annual Fire Extinguisher inspection	\$800
RMS Annual Support	\$6,639.00
Surtec Casper (Narcotics Technology)	\$2,963.00
Radar Calibration	\$800.00
Leads On-line	\$2,261.00
Harnett Dispatch	\$14,100.00
Active Alert 911 Center	\$2,160.00
Axon Body Cams	\$19,421.41
DCIN Terminal Fees	\$150.00
NCLearn Membership	\$100.00
Flock Safety 8 Cameras	\$29,200.00
Axon Taser 10's	\$5,383.92
Contract Services Total Amount:	\$121,179.00



# UTILITIES SERVICES

10-5100-4100

Original Budget (\$3,000)	\$3,000.00
Gas	\$600.00
Range Education Building	
Light Bill	\$2,500.00
Water and Septic	\$480
Internet (Spectrum)	\$2,100.00
Insurance Quote For Building	\$2,400.00
Insurance for additional person at the range	\$400.00
Utilities Services Total Amount:	\$11,480.00



# MATERIALS & SUPPLIES 10-5100-3200

Original Budget Amount	\$7,500.00
Directional Golden Eagle II Radar (Quantity of 5)	\$14,012.75
ProLaser 4 Lidar (Quantity of 1)	\$2,334.06
Brother Pocketjet Printers (Quantity of 5)	\$2,431.50
2 RADAR Signs for Broad Street	\$8,666.00
Office Supplies	\$1,000.00
Rifles for (2) new officers	\$1,800.00
Pistols for (2) new officers	\$1,450.00
(2) Pistol lights	\$320.00
(2) Red Dot Optics for Rifles	\$600.00
Materials and Supplies	\$45,944.00



# COST PER OFFICER

	Equipment	Cost/Year	Explanation of Cost	Monthly
	Axon Camera	\$720.00		\$60.00/mo. Lease
	Vehicle Cost	\$8,400.00	\$40,000 vehicle	\$700/mo. Lease
	Vehicle Upfit	\$16,500		
	Rifle	\$749.00	IWI AR-15	
	Pistol	\$680.00	Glock 45	
	Red Dot Sight Rifle	\$210.00		
	Light for pistol	\$140.00		
	Laptop Lease	\$318.24		\$26.52/mo. Lease
	Radio License	\$600.00		\$50.00/mo.
	Uniform pants	\$280.00	Tru-Spec / LAPG	
	Uniform Shirts	\$325.00	Incl. embr. & Patches	
	Uniform Boots	\$150.00	Merrell's Moab Tactical	
	Uniform Coat	\$249.00	Lawmens	
	Class A's	\$300.00	(1 per officer) Shirt, pants, belt, shoes, tie	
	Bulletproof Vest	\$765.00	Level II / Guardian Carrier	
	Police Gear	\$500.00	Belt, radio holder, mag holder, handcuff holder, Pepper Spray Holder, Holster	
	Other Misc. Gear	\$450.00	Pepper spray, traffic vest, unlock kit, Asp baton, etc...	
	Total per officer before salary & benefits	\$31,336.24		
	Insurance – medical, Dental, Vision	\$7,794.00	Med \$600, Dent & Vis \$37.50, Life Ins \$12	\$649.50
	State Retirement	\$6,026.00	13.10%	\$502.00
	FICA Social Security & Medicare	\$3,519.00	7.65%	\$293.25
	Prudential Retirement	\$2,300.00	5.00%	\$191.67
	Starting Salary \$46,000 – \$50,000	\$47,390.35		
	Total cost for ONE Officer without incentives	\$98,365.59	\$18,538.39 cost during FTO for new officer (3 month time)	

# COST PER CADET

Item	Costs	Agency Costs	Item
Registration/Tuition	\$180	Waived	Registration/Tuition
Books	\$709		\$709.00 Books
Supplies	\$400 (Fee covers ammunition/ Simunition)		\$400.00 Supplies
CPR Supplies	\$7		\$7.00 CPR Supplies
Accident Insurance	\$2		\$2.00 Accident Insurance
Total Costs Agency will pay		\$1,118.00	Total Costs Agency will pay
JDs Advertising / BLET Uniforms			JDs Advertising / BLET Uniforms
Quantity	Description	Price each	Total cost
3	Short Sleeve Polo	\$25.00	\$75.00
3	T-Shirts	\$15.00	\$45.00
3	Shorts	\$12.00	\$36.00
2	Hat	\$4.00	\$8.00
Total Cost of BLET Uniform			\$175.48
Compensation			
Salary	Months	Total	Salary
\$ 720.00/ bi-weekly	4.5 BLET		\$6,480.00 \$ 720.00/ bi-weekly
**\$ 720.00/ Bi-weekly	2 months packet approval from NCCJTS		\$2,880.00 **\$ 720.00/ Bi-weekly
Total Cost Per Cadet			\$10,653.78 for a 6 month period



# PROMOTIONS

## 2025

2025 Promotions	Eligible Dates		
Brandyn McReady	Jul-24	POII	5%
Zachary Arnold	Apr-25	POII	5%
Sergeants			
Daniel Helms		Investigation Sergeant	5%
Scott Pollard		Administration Sergeant	5%
New promotion		Patrol Sergeant	5%
New promotion		Patrol Sergeant	
1 year probationary Hire date			
Lankford, Michael R	9/18/2024		5%
John Rodriguez	9/27/2024		5%
Adam Toker	12/28/2024		5%
Chase Serlick	10/4/2024		5%
Angelika Winters	9/20/2024		5%
1 year promotion probation			
Jason Cornett	8/7/2024	Master Officer + year	5%
Christopher Senese	10/16/2024	Master Officer + year	5%

# Summary of requests

- 3 officer positions, 1 being completely paid for by Carolina Charter.
- 1 New Administrative Assistant
- Promote two officers into Patrol Sergeant Positions.
- 3 patrol AWD SUV's, upfitted with graphics and emergency equipment.
- 1 Vehicle paid for by Carolina Charter
- Allotted overtime increased to \$50,000 to fund the salaries for the Special Operations Team and provide officers for the downtown events and to cover needed shifts.
- SOT Equipment / Training expenditure line – \$10,400 to purchase specialized equipment (8 – Communication gear ).
- Special Event / Promotional expenditure \$5,000 to provide funds for promotional items for special events, Candy for Halloween, toys and stickers, donuts or special treats at the school for completing the GREAT Program.
- Training and meetings expenditure increased by \$9,000 to cover SWAT, Investigation and crash reconstruction classes, and many other classes to prepare our team for the growth of the town.
- Material & Supplies expenditure increased to \$40,114.31 (Growth of the department)
- Uniforms expenditure increased to \$30,000 due to growth of the department and inflation



ITEM #10



## Town of Angier

[www.angier.org](http://www.angier.org)

Robert M. Jusnes, Sr.  
Mayor

Elizabeth Krige  
Town Manager

Veronica Hardaway  
Town Clerk

April 11, 2024

### **Angier Parks and Recreation Participation Growth**

- Here are examples of the growth from the past 20 plus years of Participation:
  - Jan-Dec 2000 594 Participants
  - Jan-Dec 2009 1,006 Participants
  - Jan-Dec 2016 1,262 Participants
  - Jan-Dec 2023 2,068 Participants
  - The 2024 Projections expect to around 2,200-2,300 Participants.
  - That equates to nearly a 400% participation increase since the year 2000

### **Angier Parks and Recreation 2024-2025 Budget Requests**

- Move Ty Pearson from part time employee to full time employee contingent that Ty earns his HS diploma in June. (This will make 4 full time Parks and Rec. employees including the Director). This will be first full time employee added since 2013.
- Repair (4) erosion/wash out areas (photos attached) along pond by tennis court and exercise area
- Replenish rip-rap rock along Williams and Willow Street.
- Board approve \$ for funding to build Phase 1 of 3 for construction of new park on Campbell Street

### **Angier Parks and Recreation 2-5 Year Plan**

- Continue to explore funding options for Phase 2 & 3 of new Parks & construction of Community Center such as: grants, naming rights, corporate sponsorships, and/or partnerships from government and private organizations
- Begin construction on new Community Center
- Additional funding to staff, maintain and operate new Park & Community Center
- Expand programming once Phase 1 of new Park & Community Center construction is completed
- Approve additional funding for Phase 2 of construction for New Park (Year 3-5)

### **Angier Parks and Recreation 5-10 Year Plan**

- Approve additional funding for Phase 3 of construction for New Park (Year 7-10)
- Explore greenway opportunities to connect Jack Marley Park, New Park, Angier Elementary School and Downtown Angier.



# Erosion Issues at Jack Marley





ITEM #11



# Budget Planning Retreat FY 24-25

# Planning, Zoning & Inspections

-Currently staff with a Planner, Permit Technician & Code Enforcement Officer

## Recruiting for a Building Inspector

-Budgeting for a new Comprehensive Plan

*(Addresses key strategic goal for Responsible Manage Growth)*

-Increase in cost for Building Inspections Dept.

## Truck for Building Inspector

## Computer and associated equipment for Inspector

Software to implement building Inspection, has a Code Enforcement component

# Fees and Rates

- ▶ Changes to Parks and Recreation fee
- ▶ Increase in Trade Permit fee
- ▶ Increase in Reinspection Fee



# Statistics

## Code Enforcement Violation Statistics

### 2023

Total: 327

Nuisance – 115

Zoning – 200

Mobile Homes – 12

### 2024

Total: 78

Nuisance - 26

Zoning - 47

Mobile Homes - 5

## Building Permit Statistics Since July 1, 2023

New Housing Permits – 320

Electrical – 84

Mechanical – 65

Plumbing – 29

Build – 58

Land (Accessory Structures & Fences) – 104

Demo - 2

ITEM #12

# **BUDGET PLANNING RETREAT**

## **FY 24-25**

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Finance Department

# CHANGES FROM FY 23-24

- Purchase necessary equipment for staff
- Update existing equipment based on IT recommendations
- Add services to existing software
- Research adding additional software
- Increase focus on training for staff

These items relate to operating as an excellent public service organization and allow us to increase our efficiency and ability to answer residential questions in a timely manner. This will also allow us to track financial data more accurately so we can make more informed decisions for the town.



# CHANGES IN NONPROFIT DONATIONS

- Donations to Nonprofits need to benefit the town
- Examples include:
  - Creating a Partnership- The Town Benefiting From Donation
  - Donating Resources to the Non-Profit for Use
    - Police Services
    - Public Works Resources
    - Parks Fields and Shelters

# MARCH 2024 STATISTICS

